

CHILDREN AND EDUCATION SCRUTINY COMMITTEE

THURSDAY 1 OCTOBER 2020

7.00 PM

Venue: [Peterborough City Council's YouTube Page](#)

Contact:: Paulina Ford, Senior Democratic Services Officer at paulina.ford@peterborough.gov.uk, or 01733 452508

AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Children and Educations Scrutiny Committee Meeting Held on 5 March 2020** 3 - 10
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Appointment of Co-opted Members** 11 - 14
6. **Recovery Plans and Priorities: Service Director for Education** 15 - 30
7. **Recovery Plans and Priorities: Children and Safeguarding Services** 31 - 68
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10. Date of Next Meeting

- 9 November 2020 – Children and Education Scrutiny Committee
- 11 November 2020 – Joint Scrutiny of the Budget

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Committee Members:

Councillors: J Goodwin (Chairman), G Casey, A Coles, N Day, A Dowson, T Haynes, S Lane, D Over (Vice Chairman), L Robinson, B Rush and H Skibsted

Substitutes: Councillors: A Ellis, S Hemraj, J Howell, J Lillis, M Nadeem

Co-opted Members:

Note: The following Education Co-opted members are Members of the Scrutiny Committee and vote when education matters are discussed.

Peter Cantley, Peterborough Diocesan Board of Education

Flavio Vettese, (Deputy Director of Schools), Roman Catholic Church, Diocese of East Anglia

Clare Watchorn, Parent Governor Representative Vacancy, Parent Governor Representative

Julie O'Connor, Roman Catholic Diocese of East Anglia (sub for Flavio Vettese)

Peter French, Peterborough Diocesan Board of Education (sub for Peter Cantley)

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE
MEETING
HELD AT 7PM ON THURSDAY 5 MARCH 2020
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors J Goodwin (Chairman), R Brown, G Casey, A Coles, N Day, A Dowson, T Haynes, H Skibsted, S Lane, L Robinson, B Rush,

Co-opted Members: Peter Cantley, Rizwan Rahemtulla and Parish Councillors Junaid Bhatti, and Susie Lucas.

Also Present: Councillor Ayres, Cabinet Member for Children's Services and Education, Skills and University.
Sue Baldwin, Regional Schools Commissioner

Officers Present: Wendi Ogle-Welbourn, Executive Director, People and Communities
Jonathan Lewis, Service Director, Education
Lou Williams, Service Director,

47. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor L Coles and Councillor D Over. Councillor A Coles was in attendance as substitute for L Coles and Councillor Brown was in attendance as substitute for Councillor Over.

Apologies were also received from co-opted members Alistair Kingsley, Clare Watchorn, and Flavio Vettese

48. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

There were no declarations of interest or whipping declarations made.

49. MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETINGS HELD ON:

- 17 December 2019 - Children and Education Scrutiny Committee Meeting
- 13 January 2020 - Children and Education Scrutiny Committee Meeting
- 12 February 2020 - Children and Education Scrutiny Committee – Call-In Meeting

The minutes of the Children and Education Scrutiny Committee meeting held on 17 December 2019 were agreed as a true and accurate record.

The minutes of the Children and Education Scrutiny Committee meeting held on 13 January 2020 were agreed as a true and accurate record.

The minutes of the Children and Education Scrutiny Committee meeting held on 12 February 2020 were agreed as a true and accurate record subject to the following: Page 22, paragraph 46, bullet point 1. The wording "*There were **several** important facts that had been taken into consideration before agreeing the Executive Decision to open a Roman Catholic School*", should have been "*There were **eleven** important facts that had been taken into consideration before agreeing the Executive Decision to open a Roman Catholic School*". This error was highlighted by Councillor Ayres, Cabinet Member for Children's Services, Education, Skills and the University.

50. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call-in to consider.

51. ATTENDANCE OF SUE BALDWIN, REGIONAL SCHOOLS COMMISSIONER

The Director of Education introduced the report and welcomed the Regional Schools Commissioner for the East of England and North East London. The Director advised the Committee that there had been a lot of negative press about academies and the way they worked with the LEA's, however this was not the case in Peterborough.

The Regional Schools Commissioner gave a brief summary of her role which covered the East of England and North East London region. The following key areas were highlighted:

- 85% of children in the Peterborough area went to a good or outstanding school.
- There were over 1000 academies in the East of England and North East London region. The work of the Regional Schools Commissioner (RSC) was undertaken in partnership with various organisations including schools, Local Authorities, Diocese, Ofsted and the Education and Skills Funding Agency (EFA).
- Meetings also took place on a formal basis with the Chair and Executive Leader of 130 Academy Trusts to discuss school standards, financial stability and governance. Prior to the meeting intelligence was obtained from the Education and Skills Funding Agency and Local Authority around governance at the Trust to pick up on any issues e.g. parental complaints.
- The type of work undertaken included school improvement, parental concerns, and admissions. The role also included Stewardship, accountability, challenge and decision making around interventions with inadequate LEA schools and academies.
- Only a maintained school that needed to go with a new sponsor would get a two-year break from an Ofsted Inspection to give them time to improve.
- Decisions would be made around issuing termination warning notices to Academy Trusts if there was a feeling that the Trust was not capable of moving a school on into 'Good' or better.
- Also had a support role for the rolling out of the Dept of Education School Improvement Offer
- Responsibility for school improvement still rests with the Governing Body for maintained schools and the Trust for academies but the Regional Schools Advisor and Director for Education could still challenge them and identify any funding available if required.
- Overview and stewardship were done in conjunction with the EFA.
- Academy Trusts must comply with the Academies Financial Handbook as a condition of their funding agreement. It provided an overarching framework for implementation of

effective financial management and control. This also included the setting of executive pay, financial probity, the Nolan Principles and overall governance.

- Work was undertaken with Local Authorities on place planning and efficiency, including running presumptions for new schools. This currently involved the Wave 2 (special schools and special provision) and Wave 14 for the new free schools.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The annual cycle of Academy Reviews would be used to monitor improvements made to pupil outcomes in academies following conversion. This involved meeting with 130 Academy Trusts to discuss standards, patterns and specific cohorts of children and why they have or have not made improvements. Should specific concerns arise further direct support would be provided.
- Whilst the Regional Schools Commissioner for the East of England and North East London declined to comment on the progress of all local academies, Queen Catherine Academy of the Tomas Deacon Education Trust was highlighted as it had now achieved a “Good” Ofsted rating after many years of difficulty.
- Peterborough’s position in the annual league tables had been around 150/152. The standard was however improving but that was also true for the rest of the country. To increase the rate of change, work was ongoing with the Local Authority and the multi Academy Trusts within Early Years to ensure children were learning the phonics and were “school ready.” Consideration needed to be given to the wider community rather than just school children within a given Trust and there had been an increase in maturity with different Trusts working together. There were concerns regarding standards in reading and writing in primary schools and GCSE attainment had slipped back, which may have been as a result of the new GCSE system. Schools would continue to be challenged towards achieving improvements.
- The responsibility for improving standards in an Academy sat with the Trustees.
- Good governors were required, and the Local Governing Body should focus on safeguarding and outcomes.
- The annual review always referred to governance and the Scheme of Delegation, which would be challenged if it was considered inappropriate. Trusts with poor governance who did not comply with best practice would not be permitted to expand or to sponsor a struggling academy. A struggling school would not be placed within a struggling Trust and any requests would involve a full analysis of standards and finance to confirm the Trust’s capability to support another school.
- A couple of academies in Peterborough were “Inadequate” and considered to be of concern.
- The Academies Financial Handbook contained clauses regarding the setting of executive pay in Multi Academy Trusts. The Chief Executive of the Education Skills Funding Agency (ESFA) would contact a Trust if there were concerns about the level of executive pay.
- Challenging behaviour and SEND issues were identified either formally following an Ofsted inspection, or upon receipt of a complaint. Should a complaint be received, the school would be challenged, and the issues worked through locally with the Trust and the Local Authority considering all the information. Should real concerns persist, an Ofsted inspection would be requested. There were systems in place to liaise with the Local Authority and follow through complaints and concerns.
- Parental complaints surrounding a specific academy Trust would be dealt with by the Education and Skills Funding Agency (ESFA) and the Regional Schools Commissioner would be notified. The Commissioner would work with the ESFA and the Local Authority who would each carry out their own investigations. The Commissioner would collate the results and invite the academy to respond to the findings. If there was no cause for

complaint but rather a misunderstanding, the Commissioner would work with both the Trust and the parent to understand the issue. Should the complaint be found to be justified, the resolution would be decided on a case by case basis, depending on the severity. Safeguarding issues required assurance from the Trust Board that the issues had been resolved however fundamental breakdowns would be referred to the Local Authority and/or Ofsted to make a full judgement, which could ultimately result in the school being moved to another Trust.

- Ofsted did not approve the Guided Choice system, where the less academic pupils were guided towards a reduced choice of subjects. Where identified, it was likely that the school would be awarded an “Inadequate” judgement which would automatically direct them towards intervention by legislation. The worst case scenario for an academy would be that funding was withdrawn and the school transferred to another sponsor.
- The RSC worked with the Local Authority to ensure all different groups of children including those at risk, those vulnerable and those at risk of harm could access a good education irrespective of the school they attended.
- The RSC felt that a professionalised clerking service was considered critical however had no preference between paying a professional Governing body or using volunteers. Training and development of Governors was considered essential.
- Members commented that schools that had joined a Multi Academy Trust (MAT) could gain a couple of extra years to bring about improvements before the next Ofsted inspection, often with the injection of additional resources from a successful Trust Capacity Fund bid. Those schools which were unappealing to MATs, such as small primary schools, could not benefit from this advantageous additional funding. The RSA assured the Committee that the Ofsted holiday only applied in specific circumstances where the school had been subjected to a specific academy order and not an academy that moved between Trusts. Very little money was available on conversion to an academy and this was mainly used for the legal costs incurred. There were limited funds available for use in areas where there was a need for Trusts to take on more schools. Smaller schools, with 40-50 children, could work collaboratively to achieve the benefits of a larger entity without losing their individual allocation of funds. Some small schools which were in difficulty could be absorbed by the MATs.
- Changes to the national funding formulae from central government had been applied and additional funding would be received in due course.

AGREED ACTIONS

1. The Children and Education Scrutiny Committee considered and **RESOLVED** to note the background contents of the report to aid the discussion in the meeting around the Regional Schools Commissioner and her responsibilities.
2. The Committee also requested that the Regional Schools Commissioner attend a future meeting of the committee in the new municipal year to provide a further update on her work.
3. The Children and Education Committee requested that the Service Director for Education circulate details of funding formulas.

52. SERVICE DIRECTOR REPORT FOR CHILDREN AND SAFEGUARDING AND PORTFOLIO HOLDER PROGRESS REPORT

The Service Director for Children and Safeguarding introduced the report which provided Members with an overview of key performance measures within Children’s Services, information regarding the transfer of the Permanency Service into the Local Authority and updated the Committee on the likely future Ofsted oversight and relevant activities and

functions completed by the Cabinet Member for Children's Services. The report related to the corporate priorities relating to the safeguarding of vulnerable people and the Children in Care Pledge.

There had been a change in the number of children in care nationally with a significant increase from 69,000 in 2014 to 78,000. The rate of children in care in Peterborough was moving towards the average for England and this result was the outcome of the Family Safeguarding model adopted by the council about two and a half years ago which had seen the number of children in care reducing. The number of children currently subject to Child Protection Plans was at one of its lowest levels.

Recruitment had been challenging with particular stresses in the summer which had affected performance, with some assessments not completed on time. This situation had improved however recruitment continued to be an issue. A new recruitment campaign had been launched to increase the number of permanent social workers.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- It was envisaged that the new university could be involved in the recruitment supply chain for social workers.
- Child protection cases should not be open for more than 18 months. When a child has been on a plan for more than 9 months a Head of Service would review the case and if over 12 months a legal planning meeting would be convened.
- The Cabinet Member for Children's Services and Education, Skills and University had recently attended a quality assurance procedure review for a child who had transitioned from Child Protection to Child in Need following help given to the young family, which was very encouraging and good to see.
- Every Early Help Assessment case is passed through a quality assurance process with the Early Help Team. The Assistant Director of Children's Services carried out regular thematic audits on the quality of Early Help in the city and there was an Outcomes Tracker for all Early Help work which contributed towards the payment by results claims. Peterborough was in the top 10% of successful long-term outcomes for those cases and the last Ofsted report was complimentary on the quality of Early Help in the city.
- County Lines involved young people being persuaded to supply illegal substances and induced into a gang culture. The Safe Team were a team dedicated towards those at risk of criminal exploitation, who worked with the police. Whist an important issue, County Lines was considered a relatively small risk to young people when compared with other challenges, the biggest cause of injury and death to young people was suicide rather than County Lines.
- The Liquid Logic software used for recording, monitoring and referrals had recently been updated and systems used in Peterborough and Cambridge had been aligned which was an advantage. There were still some issues with reporting referrals, and it could be that a bespoke adjustment would be required which IT were investigating.
- The year end results regarding dental visits by young people in care showed 94% were in receipt of dental care, however there were a larger number of older young people in care than younger and the older group were less inclined to visit the dentist. Children needed to be reminded of the importance of regular dental checks and those who had missed appointments were often those who had moved placements and had not had the opportunity to build up trust with their carers.
- The Committee were concerned about the time lag in reporting educational achievement for children in care. Members were informed that the virtual school cohort was very small and therefore was not a problem to track individual progress. The statistical information

gathered would not be useful for forward planning as the cohort was so small. The Personal Education Plans were used to track individual progress and was kept up to date.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to:

1. Note the content of the report in relation to performance by Children's Social Care and actions being taken to maintain and improve this in certain areas;
2. Note the brief update in relation to the transfer of the Permanency Service back to the Local Authority;
3. Note the information relating to oversight by Ofsted through the Inspection of Local Authority Children's Services framework;
4. Note the work of the Cabinet Member for Children's Services in carrying out her duties.

53. BEST START IN LIFE PROGRAMME UPDATE REPORT

The Executive Director for People and Communities introduced the report which provided the Committee with an update on the progress on the strategy Best Start in Life, a 5 year strategy which aimed to improve life chances of children (pre-birth to 5 years) in Cambridgeshire and Peterborough by addressing inequalities, narrowing the gap in attainment and improving the outcomes for all children, including disadvantaged children and families which had seen the bringing together of all agencies to work together as one team.

All professionals had now signed up, including midwifery and health visitors. Each reported to different authorities with different management structures, including Children's Centres and community workers, Early Years Educational Advisors and Early Years settings. Three high level outcomes had been approved and an agreement had been reached for all groups to work together as a team.

The new delivery model had now been agreed and three trial sites were anticipated which would most likely be Fenland, North Cambridgeshire and Peterborough.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Multi Agent Support Panels had been developed in three locations to encourage those working with young people to identify the needs and challenges facing that child and present the findings to a multi-agency group of professionals from several disciplines. They would then consider the case and suggest the best interventions to meet the needs of the child and family. Waiting times were not thought to be long and often referrals were made to support services ahead of the pending assessment.
- Operational concerns would first be raised via informal discussions with local management should the system not appear to be working in any section of the network. If necessary, issues could be escalated to the Joint Child Health & Wellbeing Commissioning Board which comprised of mainly commissioners and Chief Executives, chaired by the Executive Director, People and Communities.
- The Committee considered housing availability to be an issue. Members were advised that involving housing providers within the strategy development was seen as key however it had proved difficult as there were so many different providers. Children's Centres and Early Help workers did however have good connections with housing providers. It was recognised that without a place to live, any therapy would not be effective.

- Overcrowded living accommodation was outside the scope of the Best Start in Life Programme; however, any known cases could be reported to the Executive Director, People and Communities.
- Social Workers were engaging in a different type of conversation with families, to get to know the person and more about their family, their existing support and environment and asking what support would make the most difference. Positive changes to the ways of thinking had resulted in a less formulaic approach.
- The North West Peterborough Good Neighbours Scheme, a charity set up locally to help communities support each other, will sit under the banner of Think Communities, which wrapped around the Best Start in Life Strategy. On a long-term basis, the parishes could have a part to play in follow on support.
- Parish Councillor Susie Lucas advised the committee she was a Trustee of the North West Peterborough Good Neighbours Scheme and explained that appointments would include a Director of Services and Support, a co-ordinator and a team of volunteers which they had already started to recruit across the Parishes. Community members would pick up local issues, working together with the charitable sector and statutory bodies.
- Members were concerned that there were few Health Visitor clinics or Children's Centres in some parts of the county which could result in geographical variation across the service. The Executive Director, People and Communities advised data was still being collected, and once available would allow focus to be on the areas of greatest need, using the assets available in that particular area. However, it was unlikely there would be centres located in the rural areas. In areas where there were no facilities, service would still be improved by midwifery and Health Visitors working together.
- Continuity of care from pre-birth to 12 months with a single point of contact had shown better health outcomes. This formed part of the Best Start in Life strategy and was included as a mandatory requirement in the midwifery service of the NHS and a pilot was currently underway in North Cambridgeshire.
- Training would be delivered to upskill workers in childcare settings which most families accessed at some point to try to engage with hard to reach families. This stage was under development and had not yet commenced.
- The challenge would be to keep the momentum, particularly if the priorities within the different agencies changed. The Executive Board could be consulted if needed with any issues, to keep the programme on track and maintain the level of enthusiasm.
- The Executive Director, People and Communities had recently attended the Secondary Head Teachers Conference to present the Best Start in Life Programme. Head Teachers had expressed an interest in the programme, wanting to be engaged and indicated a preference to be seen more as community leaders rather than just Head Teachers.
- Members asked if the next update could include only the updated items and items set out in the action points.

AGREED ACTIONS:

1. The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note the progress in the design and implementation of a new countywide integrated delivery model.
2. The Executive Director, People and Communities agreed to notify the committee of the current waiting times for Panel review.
3. The Executive Director, People and Communities agreed to include an update on the Continuity of Care from pre-birth to 12 months in the next report in September.
4. The Executive Director, People and Communities agreed to include an update on the delivery of the programme into secondary schools in September.

54. FORWARD PLAN OF EXECUTIVE DECISIONS

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions which the Leader of the Council anticipated Cabinet or Cabinet Members would take over following four months. Members were invited to comment on the Forward Plan and where appropriate identify any relevant areas for inclusion in the Committee's work programme.

AGREED ACTIONS:

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to note the current Forward Plan of Executive Decisions which identified any relevant items for inclusion within their work programme and requests further information.

CHAIRMAN
7.00pm to 8.50pm

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 5
1 OCTOBER 2020	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 452508

APPOINTMENT OF CO-OPTED MEMBERS
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R E C O M M E N D A T I O N S	
FROM: Director of Law and Governance	Deadline date: N/A
It is recommended that the Children and Education Scrutiny Committee:	
<ol style="list-style-type: none"> 1. Appoint Alistair Kingsley to the Committee as an Independent Co-opted Member with no voting rights for the municipal year 2020/2021. Appointment to be reviewed annually at the beginning of the next municipal year. 2. Appoint Rizwan Rahemtulla as a non-voting Co-opted Member to represent the Muslim Community for the municipal year 2020/2021. Appointment to be reviewed annually at the beginning of the next municipal year. 3. Appoint Parish Councillor Susie Lucas as a non-voting Co-opted Member to represent the rural area for the municipal year 2020/2021. Appointment to be reviewed annually at the beginning of the next municipal year. 4. Appoint Parish Councillor Dr Sridhar Dharshana as a second non-voting Co-opted Member to represent the rural area for the municipal year 2020/2021 or as the nominated substitute for Susie Lucas should she be appointed as the non-voting Co-opted Member representing the rural area. Appointment to be reviewed annually at the beginning of the next municipal year. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Alistair Kingsley, Rizwan Rahemtulla and Susie Lucas as Non-Voting Co-opted Members for the municipal year 2020/21 to the Children and Education Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions:

Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.

3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.

3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.

2.2 The Committee is also requested to consider appointing Parish Councillor Dr Sridhar Dharshana as a second co-opted member representing the rural area or as a substitute for Susie Lucas.

2.3 This report is for Children and Education Committee to consider under its Terms of Reference No. 4.2 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Independent Co-opted Member

Alistair Kingsley has been a Co-opted Member of this Committee since 22 April 2013 when the committee was formally called the Creating Opportunities and Tackling Inequalities Scrutiny Committee. Since his appointment Alistair has been an active and valuable member of the committee providing effective and challenging scrutiny at all meetings. He has also been a member of two Task and Finish Groups during his appointment. Since joining the committee as a Co-opted Member Alistair has joined the Boards / Governing Bodies of several educational establishments including:

- Chair of Hampton Academies Trust in Peterborough
- Chair of KWEST Academy Trust in Kings Lynn
- Temporary Chair of the newly formed Richard Barnes Academy in Peterborough (formerly the PRU), part of the TDET Academy Trust.
- Vice Chair of Dogsthorpe Infants School in Peterborough
- Member of the Regional Schools Commissioners Head Teachers Board for the East of England and North London
- Independent Chair of the Cambridgeshire and Peterborough Joint SEND Executive Board
- Independent Chair of the Combined Authority Employment & Skills Board
- Chair of the Peterborough Governor Leadership Group
- Apprenticeship Ambassador for the East of England Apprenticeship Ambassador network.

Alistair has expressed an interest in continuing as a Co-opted Member and Committee Members have also expressed an interest in retaining Alistair as a Member.

It is therefore proposed that the Committee approve the appointment of Alistair Kingsley as an Independent Co-opted Member of the Committee.

4.2 Co-opted Member - Muslim Community Representative

At a meeting held on 5 January 2017 the Committee recommended that further co-opted members

should be sought for the remaining vacant non-voting co-optee positions from either the Muslim community, Racial Equality Council, SACRE or the Teachers Union. Rizwan Rahmetulla was nominated by the Muslim Council of Peterborough to represent the Muslim Community and the committee agreed to this appointment at its meeting on 3 July 2017. The Chairman of the Muslim Council of Peterborough has therefore nominated Rizwan to continue to represent the Muslim Community of Peterborough for a further year.

It is therefore proposed that the Committee approve the appointment of Rizwan Rahmetulla as an Independent Co-opted Member of the Committee to represent the Muslim Community.

4.3 **Parish Councillor Co-opted Members**

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing the rural area to ensure the voice of the rural communities are reflected.

Parish Councillor co-opted members are nominated through a process which is handled by the Think Communities Service area in People and Communities on behalf of the Parish Council Liaison Committee. This is done by sending out an advert and Terms of Reference for each Scrutiny Committee to all Parish Councils asking for expressions of interest for the position. Any expressions of interest received are assessed by the Chair of the Parish Council Liaison for experience and skills and why the candidate wishes to become a co-opted member of a particular scrutiny committee. The final nominations are then put forward to the relevant committee for approval. The Parish Council Liaison has therefore proposed that Parish Councillor Susie Lucas be nominated to represent the rural area on the Children and Education Scrutiny Committee and that Parish Councillor Dr Sridhar Dharshana be nominated as a second co-opted member or as a substitute should the Committee decide to only appoint one Parish Councillor co-opted member.

It is therefore proposed that the Committee approve the appointment of Susie Lucas as a Parish Councillor Co-opted Member of this committee to represent the rural area and consider the appointment of Dr Sridhar Dharshana as a second Parish Councillor Co-opted Member or as a substitute for Susie Lucas for the municipal year 2020/21.

4.4 **NEXT STEPS**

If the Committee agree to appoint the above nominations as co-opted members of the Children and Education Scrutiny Committee from 1 October 2020, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights. If Dr Sridhar Dharshana is appointed as a substitute she may attend and take part in any meeting when asked to attend as a substitute for Susie Lucas.

5. **CONSULTATION**

5.1 None

6. **ANTICIPATED OUTCOMES OR IMPACT**

6.1 The inclusion of Co-opted Members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

7. **REASON FOR THE RECOMMENDATION**

7.1 The recommendations are made to assist the Scrutiny Committee in fulfilling the terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

4.2 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

8. IMPLICATIONS

Financial Implications

- 8.1 Co-opted Members will receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

Legal Implications

- 8.2 Due process has been followed with regards to the appointment of the Co-optees.

Equalities Implications

- 8.3 Members were keen to ensure that the Committee membership is as inclusive as possible.

Rural Implications

- 8.4 The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities are reflected.

Other Implications

- 8.5 The appointment of a Co-opted Member Representing the Muslim Community will ensure that the voice of the Muslim Communities are reflected.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 None.

10. APPENDICES

- 10.1 None.

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 6
1 OCTOBER 2020	PUBLIC REPORT

Report of:	Wendi Ogle Welbourn, Executive Director, People and Communities	
Cabinet Member(s) responsible:	Cllr Lynne Ayres - Cabinet Member for Children’s Services, Education, Skills and the University	
Contact Officer(s):	Jonathan Lewis – Service Director (Education)	Tel. 01223 507165

RECOVERY PLANS AND PRIORITIES: SERVICE DIRECTOR FOR EDUCATION

R E C O M M E N D A T I O N S	
FROM: Jonathan Lewis – Service Director (Education)	Deadline date: 1 October 2020
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Commend the response of Schools and Early Years settings on their efforts to keep education operating during the COVID-19 crisis 2. Note the position of Education around COVID-19 and comment on areas the committee may wish to review moving forward as we move into a recovery phase. 	

1. ORIGIN OF REPORT

1.1 This report has been written by the Service Director (Education) at the request of the committee.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to outline the latest position on COVID-19 and restarting education in Peterborough. The report also outlines key service updates from across the Education Directorate so members are fully briefed on the challenges we face moving forward in the autumn term.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council :

Education, including

- a) University and higher education;
- b) Youth service;
- c) Careers; and
- d) Special needs and inclusion.

2.3 This report links to –

- Corporate priority:
 - Improve educational attainment and skills
 - To drive growth, regeneration and economic development
- Children in Care Pledge: Support children in care to have a good education.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

Responding to COVID-19 - Update

- 4.1 Since the 20 March, schools and setting have remained formally closed. During the spring and summer term, they opened first to critical worker and vulnerable children before wider opening to children in early years, reception, year 1, year 6 and years 10 and 12. On the 1st September, schools and settings formally reopening in line with the Education Act 1996.
- 4.2 The latest highlight report for responding to the COVID-19 position can be found in Appendix 1.
- 4.3 The response to COVID-19 in Peterborough has been magnificent. Schools, settings, academy trusts, the LA, the Diocesan bodies and other parties have worked collaboratively to ensure our children and staff were safe and supported during this difficult time.
- 4.4 I would like to acknowledge the contribution of a few key players during the time –
- Julie Taylor, Chief Executive of the Thomas Deacon Education Trust in leading the Peterborough Academy Trust CEO forum.
 - Ben Wilding, Chief Executive of Soke Education Trust and Chair of Peterborough Primary Cluster Representatives.
 - Scott Hudson, Director of Education, Thomas Deacon Education Trust, who chaired the Peterborough Partnership of Secondary Schools.
 - Sheelagh Sullivan, Head of SEND for the City Council who led the Peterborough Special School Headteachers group.
 - The support we have received from the local Regional School Commissioner team.

In these very challenging times, they have all played a role to support the health and wellbeing of staff and children in schools and the Local Authority is incredibly grateful for their hard work and dedication during this time. I would also like to acknowledge the role of all staff in the Education service who have worked so hard to ensure Peterborough responds appropriately to this crisis.

With schools fully reopened, the challenges around COVID-19 remain. Whilst we focus on recovery, the reality is that we are very much still responding to the virus, government requirements and a need to get children ready and adjusted to learning again.

Key Service Updates

- 4.5 The Education service covers three areas (all under an Assistant Director) –
1. Education Capital and Place Planning (Hazel Belchamber)
 2. School and Setting Improvements (Jason Howard)
 3. SEND and Inclusion (Toni Bailey)
- 4.6 The following sections cover the key updates for these services during COVID-19 and their role in supporting recovery -

Education Capital and Place Planning

- 4.7 Education ICT Service - To date around 1300 laptops, Chromebooks, Tablets and 4G routers funded by the DfE have been sent either to schools, or to social worker teams in Peterborough and Cambridgeshire, with another 186 either ready to be collected by Social/Family Workers, or awaiting preparation by our engineers.

- 4.8 Education Safeguarding - So far around 150 Safeguarding Leads across Peterborough and Cambridgeshire have completed our newly designed on-line Designated Safeguarding Lead Refresher training. We will be returning to holding Initial 2 day Designated Safeguarding Lead training by the end of September following detailed risk assessments of the venues and for those staff who will be undertaking the training. These arrangements will be kept under review. On 5 October, our new Peterborough Safeguarding Lead will take up post and begin supporting schools.
- 4.9 Admissions and Attendance - The Team are continuing to receive new in-year applications daily. The processing of these was put on hold during Lock-Down in recognition that schools either were not open or not open for all year groups. The combination of the backlog of applications and new applications is highlighting pressures in certain year groups. Where possible, schools are being asked to accommodate children living in their catchment area or where they are the nearest school to the child's home address.
- 4.10 The annual admissions transitions round opened on the 10th September for both places in Reception and Year 7 secondary for entry in September 2021.
- 4.11 The Appeals Service designed and implemented a successful, temporary, written appeals process. Enabling all Transition Appeals to be heard by the end of August. From the start of September we have been offering a 'virtual' appeals service using either Skype or Microsoft Teams.
- 4.12 We are closely monitoring the return of pupils to school and have already identified an increase in the numbers of parents making the decision to home educate their children. We will continue to work with the Elective Home Education (EHE) community to manage the anxieties and to offer support.
- 4.13 The Attendance Team are continuing to offer advice, and support schools to ensure that they adopt a supportive and nurturing approach in the first instance to manage any school attendance related issues before any type of legal interventions are considered. We have developed and created a number of different communication channels to get the key messages out to schools and parents in reference to school attendance matters, including a Frequently Asked Questions document. The need to review attendance in school will become critical as school settle into the new arrangements.
- 4.14 Home to School/College Transport - In the absence of guidance from the DfE, we developed a set of principles to inform decisions on transport arrangements for September. Alongside this, all operators were asked to complete risk assessments for each of their contracted routes. Key messages around use of face coverings by children aged 11+ on Local Authority transport were sent out with bus passes ahead of the start of term. More recently, we have issued updated guidance to operators making it a requirement for all drivers, as well as passenger assistants, with responsibility for transporting children and young people to special schools to wear a suitable face covering.
- 4.15 All parents/carers have been asked to complete a short on-line survey to enable us to get a better understanding of how children are getting to and from school and how this changed since last academic year before the pandemic closures. The information collated will be used to develop an action plan, in conjunction with the Combined Authority, in response to the issues identified e.g. with regard to congestion and capacity on the transport network and to further promote sustainable modes of transport.
- 4.16 Place Planning & Capital Projects - St John Henry Newman RC Primary School and 26 place nursery, will open as a voluntary aided primary school in September 2022 and will be located on land bordered by Aqua Drive and Hartland Avenue in Hampton Gardens, Hampton East. The school will open with classes in Reception, Y1 and Y2 and with early years provision. The Council will deliver the capital project to DfE specifications and invitation to tender was issued on 7 September 2020. The timetable for the project indicates starting on site in June 2021.

- 4.17 The updated Education Organisation Plan will be published by early October at the latest at which point, Members will be sent a link to provide them with quick access to this information.
- 4.18 There is an identified demand for Y2 and Y3 places in Hampton. Officers are currently working on options to increase capacity in this area. It is likely a solution will be in place from January. Emerging admissions data suggests there may be a shortage of Y3, Y8 and Y9 places across the City. These are all year groups which have not been in school since March so it is not yet clear whether or not these are capacity issues or due to a backlog in the normal movement in and out of schools over the summer term. Officers are monitoring the situation closely and are already working with schools on potential solutions in case they are required.
- 4.19 Work started at Marshfields Special School in late July to improve the current science provision, and refurbish areas including toilets, changing and staff facilities. The project will also provide a new studio block with associated break out spaces and ancillary facilities to enhance sports provision on the site, which will replace a large temporary double mobile. The project is due for completion in April 2021 and is currently on programme.
- 4.20 The planning application for the new Manor Drive primary and secondary schools to serve the Paston Reserve development was submitted on 2 July 2020, with a determination date of 21 October 2020. The primary school will provide 420 places plus 26 early years places. The secondary school will provide 600 places. An Early Works package has been submitted to the Department for Education (DfE) for approval with work necessary to remove over-head power cables, extensive fly-tipping, to securely fence the site and construct an access road prior to the contract close in December 2020. Both are scheduled to open in September 2022 and will be run and managed by the 4Cs Multi-Academy Trust.
- 4.21 There has been a delay in handing over the new Hampton Lakes Primary school. This is due to the impact of COVID-19 on the build programme. The school site and facilities will be handed over on 30 September 2020 and the school will open in its new accommodation on 5 October. The school has been operating since the start of the new term from the Hampton College Primary site and the on-site sports hall run by Vivacity.

School and Setting Improvements

- 4.22 In February, we appointed Jason Howard to the role of Assistant Director – Schools and Setting Improvement across Cambridgeshire and Peterborough. Jason Howard is an HMI (Her Majesty Inspector) with Ofsted and joins us on a 12 month secondment. He was a Secondary School Headteacher in Lincolnshire and previously worked as a Regional Director for a large multi-academy trust. His role will focus on leading school improvement.
- 4.23 Early Years – Since March 2020 the service has adapted to ensure it has been able to continue to provide support to the early years and childcare providers across the city to meet the needs of children and families during the challenging situation including -
- developing an on line training/ support offer providing virtual forums and training for all sectors;
 - delivering an on line childminder registration course;
 - developed and delivered training to support both staff and child well-being;
 - moving the Early Support Process to a virtual process to continue to support children with complex needs;
 - Holding keep in touch calls made to all providers to identify any issues, ensure appropriate support being offered to all families, with particular focus on those children with SEN;
 - developed resources to support home learning which were shared with setting and on both the practitioner and parents Facebook pages;
 - regular email updates and weekly newsletter to the Early Years sector to ensure they had the most current information and to share practice;
 - work across early years settings and schools to support reception transitions;
 - the Department for Education twice weekly data collection;

- working to support the sector financially including launching a sustainability grant project to provide support going forward;
 - ongoing work including briefing sessions to support the Early Years sector with the test and trace process.
- 4.24 Looking ahead to the autumn term we will continue to support the sector to ensure high quality provision is available. We are beginning another round of Keep in touch calls to discuss with settings how their return has been and identify any support required with virtual targeted visits offered. Forums and training will continue to be offered as a virtual offer including the launch of the NASEN level 3 Early Years Senco Award.
- 4.25 The sustainability grant will be continue to be allocated and we will collect Department for Education data to identify take up and any potential sufficiency issues which need addressing.
- 4.26 Changes in our School Improvement Team - Following some staff changes, we have welcomed two highly experienced headteachers to the team of school improvement advisers. Both colleagues have strong track records in school improvement in disadvantage schools and will support the new model of supporting direct school improvement we implemented last year. We believe they will make a positive impact on the schools they are supporting. The team continues to have a strong focus on improving reading and our successful National Literacy Trust Hub arrangements continue to provide strong external support to improving outcomes in the city.
- 4.27 Safeguarding - Safeguarding is everyone's responsibility and must sit at the heart of everything that we do. In the overwhelming majority of our schools, safeguarding culture and practice is strong. However, we know that high standards can sometimes slip in between our formal, biannual safeguarding audits, which will soon be re-started by our newly-appointed Education Safeguarding Lead in Peterborough. We are making small but significant changes to the way in which we work that are designed to give us an early warning of any such slippage. One or more aspects of safeguarding culture and practice will be checked whenever a school improvement, curriculum, Early Years or SEND adviser visits a school. A new system to facilitate the easy recording of what is found, school by school, is now in place. This will enable anyone to see, at a glance, all of the information about any safeguarding concerns at a school. We are also introducing additional checks to ascertain the extent to which governors are meeting their safeguarding responsibilities.
- 4.28 The key actions we have taken are -
- Key colleagues have reviewed the draft safeguarding action plan
 - A 'question bank' has been provided for colleagues to use as possible prompts around gathering safeguarding evidence on visits to schools
 - Notes of Visit and annual monitoring visit templates have been updated so that they contain a dedicated 'safeguarding' section
 - Guidance provided to colleagues around which safeguarding checks will happen over the course of the year, as a minimum, and who will carry these out
 - Annual update training for schools, EY and SEND teams and a safeguarding knowledge 'self-audit' survey created, so that colleagues can identify safeguarding topics they are confident about and any aspects on which they would welcome further training.
 - A 'chronolator' has been established so that colleagues can easily input safeguarding-related information about the schools that they visit
 - Generic safeguarding performance management targets have set for all school improvement advisers.
 - Formal, bi-annual safeguarding audits to be completed by the Education Safeguarding Lead within PCC maintained schools
 - Where safeguarding audits evidence general concerns, school improvement advisers will pick these up on subsequent visits and check progress towards action points.
 - Where safeguarding audits evidence concerns about governance, governance reviews are put in place in a timely manner.
 - Governance lead to ensure that periodic sampling of safeguarding reports to governors takes place, so that each school receives one check per year

- Schools' safeguarding self-assessments will be shared with school improvement advisers
- Exit interviews will take place when colleagues leave PCC so that any safeguarding information is shared and retained.

- 4.29 Post-COVID-19 recovery - School improvement advisers have been working to support headteachers as they draw up post-COVID-19 recovery plans. The recovery plan template, written in collaboration with Tracy Fielding (Ofsted Senior Her Majesty Inspector) contains a number of prompts to encourage long term, strategic thinking with the post-COVID-19 context very much in mind. The prompts have encouraged headteachers to plan for both COVI-19 D recovery, and school improvement, under a range of headings including 'safeguarding', 'curriculum', 'governance', 'staffing' and 'leadership'.
- 4.30 Headteachers have used the recovery planning document in different ways, depending upon their school's context. Some have crafted three-year plans; others have considered the 2020-2021 academic year. The recovery planning template has been typically well-received. Many headteachers have remarked that the 'prompts' within it have encouraged them to think strategically as they plan, and that this has been welcome after the day-to-day nature of coping with the immediate COVID-19 period.
- 4.31 Members of the school improvement team spent a considerable amount of time over the summer period analysing schools' risk assessment documents, and securing revisions where necessary. All of the risk assessments were signed off by the local authority prior to the beginning of term, and thus far the trade unions have not raised concerns about any of these.
- 4.32 We have provided guidance for headteachers on the nature, purpose and possible outcomes of Ofsted's 'supportive visits' that are due to be led by HMI this term.
- 4.33 Curriculum, NQTs and Reading – Peterborough City Council continues to run an Newly Qualified Teacher training scheme to address our challenges around recruitment. Our NQT leader organised a very well-attended virtual welcome day for our new NQTs in July NQTs and carried out NQT mentor training in advance of the start of term, so our mentors have been briefed thoroughly. We implemented a new electronic NQT Mentor system last year and this has meant we can focus more time on supporting staff in schools.
- 4.34 Our partnership manager continues to work intensively with the National Literacy Trust during this period. This partnership has meant thousands of books, along with other resources, have been distributed to schools to the benefit of disadvantaged pupils across the city. Many 'Year of Reading' events taken place virtually, despite COVID-19 and parents have benefited from reading resources for use at home.
- 4.35 During the summer, the PCC team spent a considerable amount of time creating a full offer of training and CPD opportunities for colleagues in schools during the 2020-21 academic year. This has been well-received by schools.
- 4.36 We are exploring a potential collaboration with the Haringey Education Partnership to develop curriculum schemes of work in the foundation subjects. Christine Counsell, one of the UK's leading curriculum experts, and others have been working with over 150 Haringey schools to create 'joined up' schemes of work, together with teaching resources, in History, Geography and religious studies. This is a multi-year project, during which other subjects, including science, will be included. The final result will be high quality schemes of work and teaching resources that schools can use and adapt, without every individual school having to 'reinvent the wheel.' Given the contribution other curriculum areas make to pupils' reading and writing skills, and Ofsted's curriculum focus, these resources would be a considerable advantage. A virtual presentation will take place to our headteachers during the autumn term and we will gauge the extent of interest thereafter.
- 4.37 Peterborough Virtual School (PVS) for Children in Care - From March 20th, 2020 following the closure of schools and other education settings the service delivery of PVS was adapted to enable continued support of the children and young people in care , social workers , carers and

designated staff in schools and other education providers. Our priority was the emotional and educational well-being of the children and young people on our school roll , so we:

- issued, in conjunction with Cambridgeshire Virtual School, immediate and ongoing guidance for foster carers and social workers to support accessing school places for those children requiring the service and eligible within the 'vulnerable' group;
- provided advice and guidance to designated school staff on the bespoke COVID-19 Summer Term Personal Education Plan and process;
- established a consultation phone line for all stakeholders with our PVS Specialist Education Psychologist, acknowledging heightened anxiety for some carers, children and colleagues;
- continued to provide work and support to those children and young people already identified by the PVS Intervention team to sustain learning momentum;
- continued to fund online tuition sessions from an external provider for children and young people living out of city;
- held weekly virtual keep in touch meetings with designated school staff to monitor well-being of those children attending school;
- collected and analysed school attendance data;
- offered advice to carers to support learning at home and provided a resource guide to supplement work provided by schools;
- challenged schools where their learning offer was not of an acceptable standard;
- attended virtual transition PEP meetings for Early Years , Year 6 and 11 pupils and facilitated additional transition opportunities for the more vulnerable.

4.38 Our priorities for this term , alongside usual functions, are:

- to support the return to school but also to plan for continued education provision for children during a temporary school closure or sickness absence
- to offer virtual training opportunities for foster carers, social workers and designated school staff
- to respond to requests for child centred support regarding academic progress and well-being
- to continue to monitor school offers and attendance

SEND and Inclusion

4.39 Return to school arrangements - Special schools in Peterborough have worked well together to support each other and ensure they have been able to offer continued education to as many SEND children as possible. This has been co-ordinated through regular (weekly) Head teacher meetings, which also included head teachers from SEND schools in Peterborough attending joint meetings with colleagues in Cambridgeshire, also attended by various officers from the SEND service, partners from transport, health and social care. This has enabled schools to develop a joint plan of action and agree a consistent format for school risk assessments to support a return to school in September. Risk assessments for all the SEND schools have been completed and reviewed by the LA and has resulted in the vast majority of children being able to return to school from September, see table below:

Maintained SEND School	% of pupils expected to be attending from 3rd September 2020	% of pupils expected to be attending from 21st September 2020
Heltwate	36%	100%
Marshfields	17%	100%
NeneGate	100% Transition timetable	100% Transition Timetable

4.40 Although all SEND schools were focussed on providing 100% return, there have been some instances where children are still considered critically at risk and head teachers are working

closely with health colleagues to gain the best guidance to enable effective mitigation to be implemented.

- 4.41 The LA will continue to support a return to school for all SEND children and will monitor the offer of a continued appropriate education offer during the interim period, which will be supported by individual risk assessments and regular (at least 3 weekly) reviews. NeneGate’s transition timetable will be supported by this regular review of attendance.
- 4.42 Transport for SEND schools has been arranged and the transport team have worked incredibly hard to provide as much support as possible to ‘protect’ agree bubbles and not stress the budget constraints too much. Every SEND school has an individually agreed transport plan, which is helping to support the effective return to school.
- 4.43 Education, Health and Care Plan (EHCP) easements update - During the COVID-19 period local authorities have retained the duty to deliver all processes associated with Education, Health & Care Plans (EHCP). The data relating to new EHCP assessments between March 2020 – August 2020 is as follows (processing and amendments of annual reviews has been ongoing):

Requests for statutory assessment received	125
Number of Final EHC Plans issued following assessment	110

- 4.44 Whilst the duty on LAs remained, in May 2020 the DfE revised legislation with regard to the management and assessment of EHC plans in response to the COVID-19 pandemic. The arrangements were temporary, and the modification of the regulations (easement duties) allowed local authorities to use “reasonable endeavours” to deliver an EHCP ended on July 31st 2020. The relaxation of the rules about the timescales for carrying out an EHC needs assessment and issuing a plan end on September 25th.
- 4.45 To fulfil its easement duties, the authority created an easements taskforce and wrote to the families of every child & young person with an EHCP. We asked them to fill in a survey to collect their views about the kind of provision they were receiving and what, if anything, they would like their setting to try to provide during the COVID-19 period. Staff also contacted every school requesting them to make arrangements to discuss with families the delivery of the EHCP and record the outcome on a form (Section M) and return to the authority. To date, we have received in excess of approximately 60% of these returns, in what is a very short period of time.
- 4.46 The easements taskforce was disbanded at the end of August as staff were required to return to normal duties. However, arrangements have been made to continue to gather returns from schools until at least the end of September. The SEND team feel we can effectively demonstrate that we have used our best endeavours to undertake a mammoth task. As the future remains uncertain, we have recommended to schools that they continue to record any modifications to the delivery of provision whilst stressing that the legal position is now that provision on EHCPs must be delivered. The section Ms have now been incorporated into the service’s paperwork and COVID-19 delivery will be reviewed at every annual review.
- 4.47 Updates from the working party are as follows:
- The survey questionnaire is closed online and no further prompts by the parent carer forums will be made. The survey template is still available and may be used by schools or other professionals as a basis for discussion with parents/carers.
 - All follow up calls to respondents where the returns indicated concerns have been made. Contact has also been attempted with families where a child/young adult is not on roll or they are educated at home.
 - All schools have been briefed through the SENCO network forum or via specific question and answer sessions. Schools have been very supportive and are engaged to follow up the work of producing a section M (or equivalent) summary outlining what is in place for delivery of each child/young adults EHCP whilst they are not able to attend school on the usual basis due to the COVID-19 pandemic.

- Ongoing recording of the receipt of the section M documents will now be carried out by using the resources within each local authority's statutory teams.
- A letter to all schools will be sent out this week to inform them of the current position and to remind schools of their duty to provide services as outlined in an EHCP in full. Where this cannot be achieved, schools have been asked to co-produce an alternative with parents and record any modifications as well as inform the LA.

4.48 The planning meetings will continue with a focus on monitoring of delivery of EHCPs during COVID-19 e.g. possible need to reconsider if further lockdown occurs and in order to address any emerging issues as schools reopen.

4.49 Business as usual - In line with the recommendations of the Written Statement of Action following the Ofsted inspection in June 2019, the Statutory Assessment & Monitoring Team has been expanded. Staff were employed during the COVID-19 period and new post holders in place from 1st September. This has enabled the service to reduce caseloads (although they remain amongst the highest in the Eastern region) and has enhanced the ability of the service to work collaboratively with schools and settings to deliver the best outcomes for children and young people with EHCPs. It is hoped that new staff will enable the service to improve the timeliness of new EHCP assessments and processing of annual reviews.

4.50 The service has overseen the implementation of a new IT system to process EHCPs. The implementation was not as expected, with particular difficulties around migration from the old to new systems. A number of issues remain ongoing and it is unlikely that the system will be fully operational until January 2021, particularly with regard to the production of data.

4.51 Whilst the easement period is coming to an end, there is a continuing impact on the quality of EHCPs stemming from difficulties experienced by professionals involved providing advice to the statutory process. For example, Educational Psychologists and NHS Therapists are unable to conduct all assessments on a face to face basis, which may be due to interpretation with regard to what constitutes face to face provision, they have, however, assured services that where it is critical to provide an 'on site' face to face service that will be facilitated. All staff have been inventive in finding ways around these challenges and there have been some advantages to altered arrangements. For example, many families have reported preferring virtual planning meetings, the sharing of correspondence and documents electronically. For this reason, we intend to continue these approaches in the future.

5. CONSULTATION

5.1 We have continued to communicate with schools and early years settings throughout the COVID-19 situation. Numerous meetings have been held online with Headteachers, CEOs and early years settings – all of which have been incredibly well attended.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The actions outlined above have provided support for pupils, families, schools and early years settings. There is a significant amount of work to be undertaken to fully understand the impact the situation has had on pupils. Future Service Director reports will provide members with the progress on recovery.

7. REASON FOR THE RECOMMENDATION

7.1 The position around Education remains fluid. We are receiving daily updates from the Department for Education and we continue to monitor closely the public health position. Some of the consequences around COVID-19 are not yet known and it will be important the committee continues to monitor the situation and challenge and support officers in their ongoing response.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 The report outlines our response to COVID-19 and we have approached this with the best intention to support children, young people, staff in schools and setting and the wider community. This has changed by the day and we have reflected on our action and the impact that they have had. We have received government guidance at short notice (and often over weekends / bank holidays) and this has made long term planning and decision making impossible.

9. IMPLICATIONS

Financial Implications

- 9.1 Additional funding has been sought via the Ministry of Housing, Communities and Local Government grant for COVID-19. Key costs have been in relation to Home to School transport and our capacity for Educational Psychologists. We continue to review these costs and the impact during this financial year. All other costs have been met within existing resources.

Legal Implications

- 9.2 None

Equalities Implications

- 9.3 None directly but we have provided advice and support to schools on developing an equality impact assessment on reopening to ensure all groups are considered in this process.

Rural Implications

- 9.4 All schools and settings have received the same report. We have provided individual support to individual schools when requested. The key challenge for rural schools has been their relatively small size and how staff absence has limited their ability to open.

Carbon Impact Assessment

- 9.5 There have been no direct impacts in this area but we have worked with the Transport and Environment Teams to review travel and access to schools including the 'School Street' Initiative (i.e. car-free zones outside school).

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Documents we have prepared for schools can be found here – <https://www.cambslearntogether.co.uk/recovery-plan>

11. APPENDICES

- 11.1 Appendix 1 – COVID-19 Highlight Report

Appendix 1 - COVID-19 EMERGENCY PLANNING HIGHLIGHT REPORT

SERVICE AREAS:	Education
REPORT AUTHOR:	Jonathan Lewis
REPORTING PERIOD:	End of July to 16 th September

NEW GUIDANCE AND IMPACT

- On the 23rd August, [Professor Chris Whitty released a statement](#) which takes into account UK and international studies, and summaries of the scientific literature from SAGE, the DELVE Group of the Royal Society, the Royal College of Paediatrics and Child Health, and data from the Office for National Statistics. The report outlines that multiple sources of evidence (including international evidence) show that a lack of schooling increases inequalities, reduces the life chances of children and can exacerbate physical and mental health issues. School improves health, learning, socialisation and opportunities throughout the life course including employment. The risk of death or severe illness as a result of Covid-19 is very low for children and teenagers, and there is clear evidence from many studies that the great majority of children and teenagers who catch COVID-19 have mild symptoms or no symptoms at all. Data from the UK (Office for National Statistics (ONS)) suggest teachers are not at increased risk of dying from COVID-19 compared to the general working-age population. ONS data identifies teaching as a lower risk profession (no profession is zero risk). International data supports this. There is an acknowledged risk that the reopening of schools may contribute to increased community transmission of Covid-19, for example due to changed behaviour by parents such as returning to work and meeting socially or at school gates. This could increase the 'R' value to above 1. This will be monitored nationally, and other measures to reduce social interaction may be considered before the closure of schools. Locally, where there are high rates of transmission of Covid-19, local authority areas may be classed nationally as 'areas of intervention'. In this case, national powers may be used to limit attendance of pupils at school, through the different tiers of intervention outlined in the national 'Contain Framework' guidance (see later section). Following consultation with our Director of Public Health, as a result of rates of Covid-19 in Cambridgeshire and its districts being below or similar to the national average, there is no reason for the reopening of schools in Cambridgeshire and Peterborough to differ from the national position. This advice was shared with schools on the 2nd September.
- Reopening Guidance - There has been two updates to the [Guidance for full opening: schools](#) over the summer. This included clarification on the age requirements related to face coverings on public transport, revised guidance on cleaning including toilets, DfE support for schools over the summer on communications with staff, parents and pupils, advice on managing contractors and other visitors to schools, including immunisation and the test and trace process. The DfE reiterated the advice we have previously given around staffing issues. Those staff who are clinically extremely vulnerable can return to school in September 2020 provided their school has implemented the system of controls outlined in this document, in line with the school's own workplace risk assessment. Staff who are clinically vulnerable can also return and should follow the sector-specific measures in this document to minimise the risks of transmission. This includes taking particular care to observe good hand and respiratory hygiene, minimising contact and maintaining social. This provides that ideally, adults should maintain 2 metre distance from others, and where this is not possible avoid close face to face contact and minimise time spent within 1 metre of others. People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend the workplace. Pregnant women are in the 'clinically vulnerable' category, and are generally advised to follow the above advice, which applies to all staff in schools. We continue to provide our own [Individual Risk Assessment](#) and [Guidance on Individual Risk Assessments](#) to schools.
- Further guidance was released over the bank holiday weekend which included -
 - [Face coverings in Educational Establishments](#) – key change is for year 7+ where HT have discretion over the use of face coverings in circulation spaces.
 - [School Covid-19 tests](#) – Each school will be receiving 10 tests for children who are unlikely to access other testing routes.
 - [Protective measures for after-school clubs and other out-of-school settings](#) – latest advice on how to open safely extended provision. There is now greater flexibility and an acknowledgement that it may not be possible to maintain bubbles and instead ensuring consistent groups and distancing.

- [Free School Meals during Covid-19](#) – requirement for all pupils to have access to water and food parcels for those children not in school
- [Contain Framework](#) – This guidance outlines the process for decision making if local lockdown is required. Where required due to data suggest a need for actions, areas will be identified as either areas of concern, enhanced support or intervention. In these cases, there will be a decision on whether the education offer in the area needs to be changed. Appendix 1 outlines the tiered process that will be in place. The presumption will be that schools and settings remain open but there is a graduate approach which moves from requiring face masks in circulation spaces and rotas for pupils in secondary to closure for schools and settings to all but key workers and vulnerable pupils. In all tiers, special and AP schools remain open to all. There is specific guidance for [tier 2](#). This outlines rota systems for pupils in secondary schools and remote learning expectations. Schools are required to plan for these scenarios.
- Following the Covid-19 closure of schools, all assessments and exams were cancelled. GCSE and A-levels exams were not sat but instead schools submitted teacher assessed grades (including consideration of mock examinations) and ranked their children from top to bottom by subject. These were sent to exam bodies who used an algorithm to produce grades. This was based upon how students have been ranked in ability, how well their school or college has performed in exams in recent years and prior attainment. The intention was that the estimated results effectively mirroring the positions of recent years. Prior to the release to A-level results on the 13th August, the government announced a "triple lock" guarantee with students receiving the highest grade out of the teacher estimated grade, an autumn written exam or a mock exam sat prior to closure, dependent on a successful appeal through a school. Mocks are operated in many different ways in schools so it is a challenging measure to use. The impact of the algorithm on results meant that nearly 40% of entries had a lower grade than teachers predicted for A-levels. It meant that talented outlier, such as the bright child in the low-achieving school, or the school that is rapidly improving, were significantly impacted. Disadvantaged pupils were also disproportionately impacted. Following significant challenge, on the 17th August, the government performed a U-turn and instead agreed that children will receive the higher of the teacher assessment or their result from the algorithm. This applies to both GCSEs and A-levels. GCSE pupils receiving GCSE results will get their teacher assessed grade on the 20th August with the algorithm results coming the following week. No announcement has been made yet on the format or timing of the summer 2021 examinations.
- Transport – the [guidance for LA's on home to school transport](#) for September was released on the 11 August. In the absence of firm information, much of the guidance we had assumed would be in place and had planned accordingly.
 - Local Authorities are required to work with schools to collect information on demand. This has been challenging with schools being closed though. The guidance makes clear that *'social distancing guidelines that apply on public transport will not apply on dedicated school transport services from the autumn term. Social distancing should still be put in place within vehicles wherever possible.'*
 - Schools and Local Authorities should be promoting active travel e.g. cycling, walking, scooting following the £2bn for cycling and walking investment.
 - Local authorities must give active consideration to the impacts of increased car use on local congestion, and ensure that mitigations to minimise these impacts are implemented through their network management duty. We will be working with Highways on this.
 - Local authorities should work with schools to consider whether changing or staggering school start and finish times would reduce pressure on transport services. The guidance is however clear that 'it is likely that children and young people in different groups or bubbles will need to travel together on home to school transport so that it may not be possible for them to arrive at different times from one another'.
 - If there is still a need for additional transport capacity after all of the above measures have been considered, then local authorities should procure suitable vehicles. LAs should charge non-entitled students to use contracted at a rate equivalent to what they would pay on a public service routes.
 - For Dedicated education transport which the LA commissions (including post 16 institutions and operators who provide transport used to get to school) must do all that is reasonably practicable to maximise social distancing where possible and minimise the risk of transmission. In particular, social distancing should be maximised within vehicles wherever it is possible, between individuals or 'bubbles' Face masks for over 11s not mandatory on dedicated school transport but recommended that LAs advise over 11s to wear on dedicated school routes. This is our intention.

- Where social distancing / bubbles cannot be maintained, other measures in the system of controls become even more important:
 - Seating arrangements (drivers should not be expected to police these)
 - Last in first out
 - Personal travel budgets and mileage allowances are permissible with parental consent
- A series of preventative measures will also be required on transport including operators undertaking risk assessments, cleaning regimes and assessment of driver's health.

To outline our local arrangements, the following guides have been sent to parents– [Mainstream](#) / [SEND](#).

- Full details of the [catch up premium](#) have been released. Schools' allocations will be calculated on a per pupil basis, providing each mainstream school with a total of £80 for each pupil in years reception through to 11. Special, AP and hospital schools will be provided with £240 for each place for the 2020 to 2021 academic year. This funding will be provided in 3 tranches. As the catch-up premium has been designed to mitigate the effects of the unique disruption caused by coronavirus (COVID-19), the grant will only be available for the 2020 to 2021 academic year. It will not be added to schools' baselines in calculating future years' funding allocations. Schools should use this funding for specific activities to support their pupils to catch up for lost teaching over the previous months, in line with the guidance on [curriculum expectations for the next academic year](#). The Education Endowment foundation has released [a guide for schools](#) on how to spend the funding. Schools have the flexibility to spend their funding in the best way for their cohort and circumstances.
- The DfE has updated [guidance](#) on laptops and help with technology. For the 2020 to 2021 academic year, more laptops and tablets will be made available for disadvantaged children in certain year groups who are affected by disruption to face to face education at their school (i.e. a local lock down), or have been advised to shield because they are clinically extremely vulnerable.
- Winter Flu Programme - The Department for Health and Social Care (DHSC) has outlined [details](#) of its expanded winter flu programme and the nasal spray flu vaccination for autumn 2020. It is likely that flu and COVID-19 will both be circulating at the same time which means that it is more important than ever this year to help protect against flu. The scheme has been extended to include all school year groups up to and including year 7.

NEW CHALLENGES AND ACTIVITY

- We continue to monitor the weekly local public health data reporting to help inform schools of position around Covid-19 including pillar 2 testing. The test and trace process continues to operate well. We have seen higher rates of suspected symptoms in line with increasing pupil numbers but very low reported cases of covid-19 in either staff or pupils. There have been a low number of suspected and confirmed cases in early years setting during the summer holidays.
- The LA expectation remains for full opening in September. This means 190 days of education for maintained schools. *The Schools Minister has stated that it is "unacceptable for schools to shorten their working week when it is not a direct action to support and enhance their pupils' education. Schools should organise the school day and school week in the best interest of their pupil cohort, to provide them with a full-time education suitable to their age, aptitude and ability.* Reception pupils will need support and careful induction. Parents are entitled to access a full education for September however statutory requirement for attendance does not apply until the term after they are 5. There will be no delay unless agreed formally. However, our view in the LA is that delivering protective measures and ensuring a safe opening may mean a phased start for year groups – this ideally should be within the first week of opening.
- We have produced a guide for schools on the [test and trace process](#) to ensure that cases are reported appropriately.
- To reassure parents, we have produced a [helpful guide to support pupils as they transition back into formal education](#). In it we have given clear information on some of the common things parents ask us about every year, such as transport, attendance, free school meals, etc. We have also made a point of clarifying the Test & Trace process and made clear our expectation on parents to help protect our school staff.
- Schools opened successfully for pupils from the 1st September in Peterborough. Although national data is not produced at LA level we believe that on Monday 14th September, Peterborough has the 4th highest level of schools fully open (out of 150 LA) and our attendance was above national average and only 1.5% away from the top performing LA. We continue to monitor attendance and are following up where numbers are low.

- In Autumn 2019 there were approximately 6733 children in early years settings. At the start of September we had around 64% of usual numbers attending showing parents concerns around covid in this non-statutory form of education. 84.3% of childminders and 98.1% of setting are now open for children.

RECOVERY ACTIVITIES

- We have reviewed and agreed risk assessments for all maintained schools. They have been shared with unions.
- A briefing was held with 280 attendees from schools on the updated guidance and an overview of LA advice to reopening.
- As a result of the availability of testing, we raised in the Health Protection Board the need for provide testing for front line education staff. The CCG have kindly agree to provide a testing unit for a two week period. This opened in temporary accommodation in Peterborough on the 15th and we will have tested nearly 200 staff by Friday. We are the only LA in the Eastern Region who has been able to secure this type of support.

DECISIONS MADE SINCE LAST REPORTING PERIOD

None

NEW FINANCIAL IMPLICATIONS SINCE LAST REPORTING PERIOD

- Following the release of guidance on home to school transport, the combined authority has been allocated £678k to support the additional cost of transport in Cambridgeshire and Peterborough resulting from the need to introduce preventative and protective measures. The allocation of this funding is currently being considered.
- In July, the government announced the Dedicated Schools Grant provisional allocations for 2021/22. As part of a £14.4bn increase over three years, a further £2.2bn was added to the £2.6 billion announced in 2020-21. The increase has seen per-pupil funding rising to £4,000 per primary place and £5,150 for secondary place. Extra funding for small and remote schools will increase by over 60 per cent, reflecting the financial challenges that these schools can face. For 2021 to 2022, every school will attract at least 2% more funding per pupil for their pupil-led funding. There has also been an increase in high needs block funding to support SEND and including, by a minimum of 8%. We are currently reviewing the funding allocations in light of a number of grants being mainstream and will report further in the autumn.

WORKFORCE CHANGES

- There are no critical issues currently with staff absence although the workforce has worked extended hours for nearly a 3 month period. Our capacity for business as normal activity is impaired.

COMMUNICATIONS

- We have responded to questions around A-level and GCSE results.
- There have been several media interviews around reopening and transport arrangements.

Tier 1

- The default position for areas in national government intervention is that education and childcare settings will remain open. An area moving into national intervention with restrictions short of education and childcare closure is described as ‘tier 1’. There are no changes to childcare, and the only difference in education settings is that where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.
- All nurseries, childminders, schools, colleges and other educational establishments should remain open and continue to allow all their children and young people to attend, on site, with no other restrictions in place.

Tier 2

- Early years settings, primary schools and alternative provision (AP) providers, special schools and other specialist settings will continue to allow all children/pupils to attend on site.
- Secondary schools move to a rota model, combining on-site provision with remote education. They continue to allow full-time attendance on site to vulnerable children and young people and the children of critical workers. All other pupils should not attend on site except for their rota time. Further education (FE) providers should adopt similar principles with discretion to decide on a model that limits numbers on site but works for each individual setting.
- In all areas of national government intervention, education settings where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.

Tier 3

- Childcare, nurseries, primary schools, AP, special schools and other specialist settings will continue to allow all children/pupils to attend on site.
- Secondary schools, FE colleges and other educational establishments would allow full-time on-site provision only to vulnerable children, the children of critical workers and selected year groups (to be identified by Department for Education). Other pupils should not attend on site. Remote education to be provided for all other pupils.
- In all areas of national government intervention, education settings where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.

Tier 4

- All nurseries, childminders, mainstream schools, colleges and other educational establishments allow full-time attendance on site only to our priority groups: vulnerable children and the children of critical workers. All other pupils should not attend on site. AP, special schools and other specialist settings will allow for full-time on-site attendance of all pupils. Remote education to be provided for all other pupils.
- In all areas of national government intervention, education settings where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 7
1 OCTOBER 2020	PUBLIC REPORT

Report of:	Lou Williams, Service Director, Children and Safeguarding	
Cabinet Member(s) responsible:	Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University	
Contact Officer(s):	Lou Williams, Service Director, Children and Safeguarding	Tel. 01733 864139

RECOVERY PLANS AND PRIORITIES: CHILDREN AND SAFEGUARDING SERVICES

R E C O M M E N D A T I O N S	
FROM: Service Director, Children and Safeguarding	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Records the thanks of the Committee for the dedication of children's services staff throughout the pandemic; 2. Notes the content of this report and areas where possible increased demand for children's services as a result of the Covid-19 pandemic are possible; 3. Notes the actions being taken by the service to prepare for and mitigate the impact of Covid-19 on vulnerable children, young people and their families; 4. Notes comments about likely inspection activity by the regulator, Ofsted. 	

1. ORIGIN OF REPORT

1.1 This report was requested by the Children and Education Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report provides Members with an overview of recovery planning being undertaken across children and safeguarding services as the Covid-19 pandemic continues. The report provides information about the likely areas of impact for vulnerable children, young people and their families, and how our services are preparing to meet possible increased demand. Finally, the report concludes with a brief update on likely inspection activity over the coming months.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

Children's Services including:

- a) Social Care of Children.
- b) Safeguarding; and
- c) Children's Health.

- 2.3 This report relates to the corporate priorities relating to the safeguarding of vulnerable people.
- 2.4 This report directly relates to the children in care pledge as it is about the performance of children’s safeguarding services including services for children in care and young people who have left care.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

Background

- 4.1. The Covid-29 pandemic and associated lockdown has resulted in very considerable challenges for children, young people and families and the services that support them.
- 4.2. As children and young people return to school, it is timely to take stock of impact of the pandemic, the changes in service delivery – positive and negative – and assess the likely longer term implications that will result.

The pandemic and lockdown period

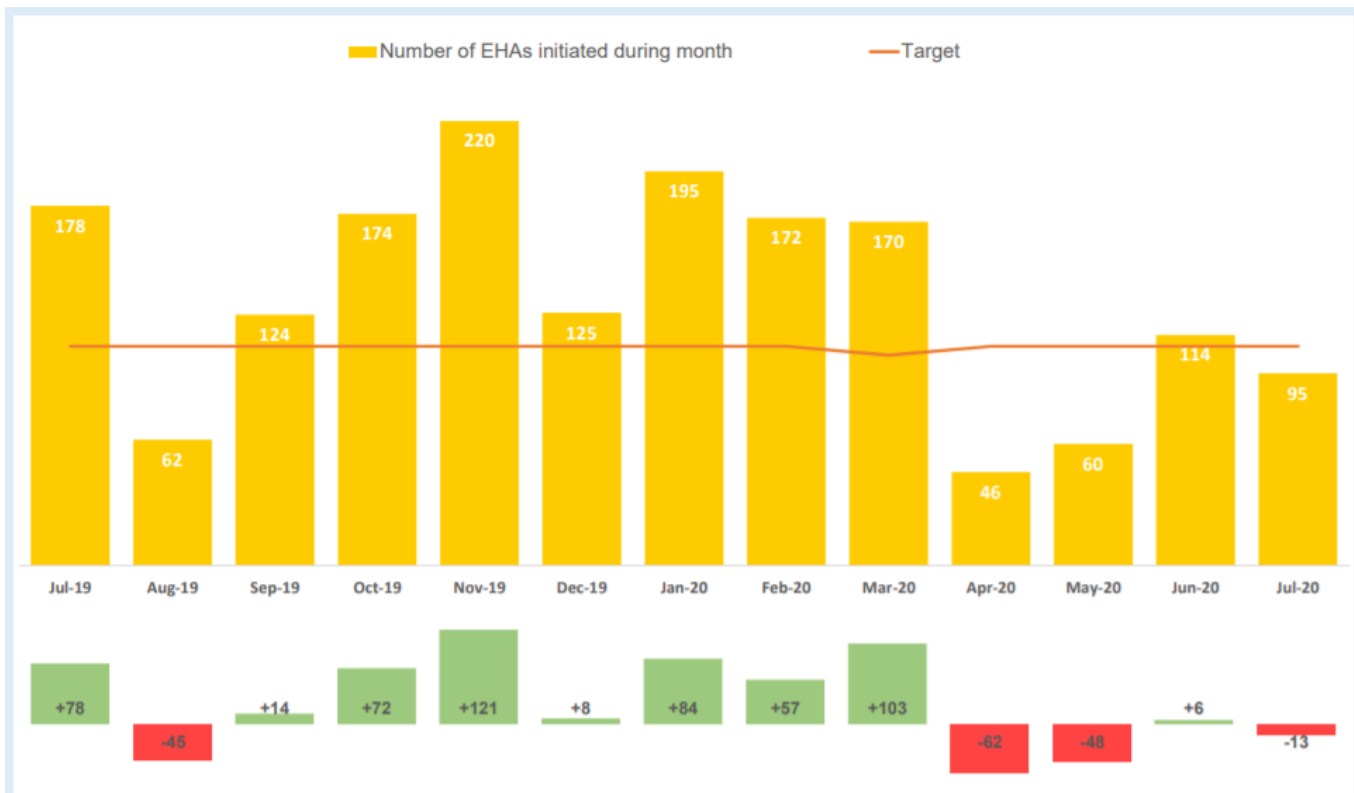
- 4.3. As soon as it became clear that a lockdown was imminent, senior managers in children’s services undertook risk assessments of all children and young people open to social care or being supported through early help services in the City. All children known to us were RAG rated to ensure that we would be able to maintain focus on children and young people about whom we had the greatest concerns.
- 4.4. Our staff continued to undertake face to face visits to all children subject to child protection plans, and to any other child or young person we had assessed as being particularly vulnerable to poor outcomes including, for example, children in care living in placements that were seen as less secure than others.
- 4.5. A small number of key members of staff and managers remained working from office bases, able to respond to urgent situations. The majority of our staff worked from home, with a number shielding. Those shielding were engaged in a range of activities to support front line working including, for example, responding to enquiries and undertaking virtual visiting as appropriate.
- 4.6. A considerable amount of the work switched to virtual engagement during the lockdown itself, inline with government guidance. In some areas, adopting this approach had some early and clear advantages. Virtual parenting programmes and advice lines have proved popular, for example, with some evidence of these approaches reaching more families and families who might not have approached services for support using more traditional means. Some young people in care, care leavers and vulnerable young people engaged better with their workers virtually than they were comfortable doing in face to face meetings.
- 4.7. Some other elements of the work quickly became more challenging and many have remained so. Enabling the effective participation of parents in child protection conferences where all participants are contributing virtually through Teams has proved to be very difficult, for example.
- 4.8. As the lockdown period continued into the summer, it has also become clear that while virtual engagement work well in some areas, there are many where the best this form of work can achieve is to maintain a position, as opposed to moving things forward. This has resulted in some increases in numbers of children open to our Family Safeguarding teams, for example, as virtual engagement of parents in group work has proved less effective in helping to address many of the

key issues they are struggling with, meaning that it has taken longer to complete the work needed with those families.

- 4.9. The closure of schools to the majority of pupils had a very significant impact for all families. While schools continued to remain open for the children of key-workers and children assessed as being vulnerable, in reality very few of the latter group attended school regularly. Attendance for vulnerable children was always voluntary and many families made a decision not to send their children into school. Some families and their children did not want to be marked out as different through school attendance. A number of our children in care, for example, did not want to be treated differently to the children of their foster carers or any other children, and did not recognise themselves as being vulnerable.
- 4.10. Some families, and particularly those who have children with additional needs and/or disabilities, were very fearful of implications should their child catch the virus. Others worried about their own vulnerabilities, with many of those children supported by early help services having parents who had pre-existing health conditions that meant that they faced increased health risks were they to catch Covid-19.
- 4.11. Schools worked incredibly hard to remain in contact with all children who were in the vulnerable groups throughout this period, regardless of whether or not they were in school, and schools and their staff should be commended for their efforts in this area.
- 4.12. Many other service providers ceased face to face visiting throughout the lockdown. This included, for example, health visiting and some mental health support services to adults and young people. Virtual support continued, but the reality was that the reduction in face to face work, the closure of many informal or less targeted support services such as children’s centres, voluntary groups and other activities meant that many children and young people were much more isolated, particularly at the start of the lockdown.
- 4.13. This reduction in visibility of children and young people had an immediate impact on the numbers being referred to our services, as is illustrated in the following chart:



- 4.14. As can be seen from the above, there was a significant drop in the number of children about whom enquiries were made in April 2020, and a corresponding reduction in the number of referrals. It is encouraging, however that while still below trends, numbers have recovered steadily since then, indicating that despite their reduced visibility, vulnerable children and young people are still being referred for help and support.
- 4.15. That said, the number of children and young people being supported through an early help assessment has also reduced significantly, and remains considerably lower than trend data:



- 4.16. Most early help support is provided by schools and other partner agencies and so it is not surprising that the number of new early help assessments has reduced by a considerable amount. While many families who may have accessed support through an early help assessment are likely to have been able to access support through other means, there is a clear concern that there will be a peak in numbers of children and young people needing additional help identified as schools return. There is also a concern that for some, needs may have increased undetected, requiring input from children’s social care services that they may not have needed had they been able to access support through schools and elsewhere in the way that was possible prior to the lockdown.

Indications of increased need for support by children, young people and families

- 4.17. At the time of preparing this report, children were only beginning to return to school. Indications of increased numbers of children and young people being identified as in need of help, support and protection will only begin to become apparent as we move into October and towards the end of the first half-term. There is, however, an emerging consensus among leaders of children’s services nationally about the groups of families, children and young people who are most likely to experience the most significant impact from the Covid-19 pandemic. These include:

- 4.18. **Families who were already struggling with routines prior to the lockdown may find it more difficult to encourage their children back into school:** Most children have been out of school for 6 months and some will find the transition back to school harder to manage than others. Some research has identified that families who are ‘just about managing’ have found it more difficult to find the practical, physical or ‘head-space’ to engage their children in regular home learning, meaning that their children may find it not only more difficult to adjust to the routine of regular school attendance, but to get back into the pattern of learning once in school. Some families may prefer to opt for home education, either because it appears to offer solutions to some difficulties,

or because they remain fearful of perceived health risks associated with their children returning to school.

- 4.19. **Families in less secure employment are more likely to be affected by any economic downturn:** As the Government's support to employed staff through the furlough scheme comes to an end during October, there are widespread predictions that unemployment will rise significantly. The number of claims for Universal Credit have already increased in Peterborough. Economic impact is likely to affect those in lower paid and less secure work more quickly. Knock on effects can include risks of homelessness. Families in this position can struggle to also meet the demands of children in their care, finding it more difficult to manage challenging behaviour and similar.
- 4.20. **Black and Minority ethnic children and young people:** Black and minority ethnic adults appear to be at significantly increased risk from serious complications and death as a result of becoming infected with Covid-19. Children and young people from black and minority ethnic groups are therefore more likely to have experienced a loss of a significant adult in their extended families. Black and minority ethnic children and young people are also more likely to live in more disadvantaged communities, where higher population densities are likely to increase the risk of outbreaks of the virus in the future, with the potential to further disrupt their education, health and social development.
- 4.21. **Children and young people with disabilities and/or special educational needs:** Many parents of children with complex disabilities have been understandably very reluctant to allow their children to engage in activities outside the home, or to risk bringing support services into their homes for fear of their children catching the virus. They are likely to have continued anxieties about their children returning to school over the coming months. Families may become under increased pressure as a result, and find it less easy to continue to care for their children as a result. For the children themselves, some, including, for example, those with autistic spectrum disorders or ADHD, are also likely to find it more difficult to manage the transition back into school.
- 4.22. **Young people who were already struggling to remain engaged with education:** A relatively small group of young people struggle to engage in education even at the best of times. For some young people in their early to mid-teens who were already struggling prior to the lockdown, a six month period out of school may well mean that they will struggle to re-engage at any level. The difficulty here is that it is young people who are out of school who are most at risk of becoming involved in offending behaviour, or being criminally or sexually exploited. These vulnerabilities are often accompanied by increased tensions at home as parents struggle to know how to keep their children safe and to manage escalating behaviour.
- 4.23. **Families experiencing significant difficulties prior to and during the lockdown period:** For a relatively small number of families, potentially very difficult and damaging behaviours including domestic abuse, substance misuse and mental and emotional ill-health will have intensified during the lockdown. Some children will have experienced trauma for longer periods unnoticed by services because they have not been visible, or because support for families has not been available. This does not only include services; many families have been isolated from the support they would otherwise have accessed from extended family and friendship groups. Difficulties or behaviours that may have been possible to address and change in other circumstances may have become more entrenched as a result.
- 4.24. **Young people leaving care:** This is in any case a very vulnerable population, more likely to struggle in making the transition into adulthood. The employment market for young people is already under stress; those who are the most vulnerable will be likely to be the ones who find it most difficult to access the kind of employment and training that has in the past been most likely to support them into the world of adulthood and employment. All young people are likely to be affected in the shorter term, but those with the greatest vulnerabilities including some of those leaving care are more likely to experience longer term difficulties in remaining in education, employment and training.

- 4.25. Many of the above issues will not emerge immediately, which is why there is also a growing consensus that for children's services, much of the impact will be felt over a considerable period of time, with some effects still being evident 18-24 months from now.
- 4.26. There is, however, also a counter view that says that while some families and vulnerable young people will have experienced additional difficulties as a result of the pandemic and lockdown, the vast majority have had the resilience to cope very well. While attendance at school for vulnerable children was low in Peterborough as everywhere else, and a programme of academic catch up will almost certainly be needed for many children and young people, the fact that schools worked very hard to maintain links with children, and that many parents were also either furloughed or working from home may have reduced pressures experienced by many families. Proponents of this view would argue that the programme in place to enable schools to support pupils to catch up with their missed work will address that issue over time, and that once any short term difficulties of transitioning back into regular school routines have passed, the impact of the pandemic and lock-down will be less severe than many expect.
- 4.27. My view is that while we see a surge in referrals as schools return, this will not be significantly larger than the surge that we always experience at this time of year. What we are likely to see is a much longer and shallower 'tail' of higher referral rates over the next academic year as difficulties emerge over time. The extent of the impact for families and demand for services as a consequence will at least in part depend on broader factors such as the depth and length of any recession, and how this affects families in terms of housing security in particular.
- 4.28. Longer term outcomes for vulnerable young people are also an area of concern; as noted above, there is an increased risk of higher numbers of young people being out of education, employment or training. The group of young people who were struggling to remain engaged in education prior to the lockdown are also at greater risk of mental and emotional ill-health and of becoming vulnerable to exploitation. This in turn could result in an increase in the breaks-down of family relationships, and additional pressure on placements for young people needing to come into care.
- 4.29. Children and young people with special educational needs and disabilities and their families are also likely to be disproportionately affected in the longer term, for the reasons set out above.

Actions we are taking to respond to changing patterns of need

- 4.30. A detailed recovery plan has been prepared and is available as Appendix 1 to this report. This recovery plan has been shared with other authorities in the Eastern Region of the Association of Directors of Children's Services. Our strong regional arrangements ensure that our services are open to both support and challenge from the other authorities in the region.
- 4.31. We will do all we can to enable children and young people to return to school. All children known to children's social care will be monitored to ensure they have returned to school, and we will focus support on any who have not. Schools will also liaise with children's services about children for whom they have concerns. We will work together to persuade families against opting for home learning.
- 4.32. As noted above, on-line support including virtual 'drop-in' support for parents, has been very popular. Materials produced by children's centres around supporting reading and play have been taken up widely, as has similar support produced by schools. These resources will continue to be produced in line with what parents, schools and other partner agencies identify is needed. A very recent example is the information published to help parents prepare for a return to school, which can be found at Appendix 2 to this report.
- 4.33. There are a great many unknowns about how needs and demands for services will change over the coming weeks and months. Key to managing our response is to ensure that we keep a very close eye on some key indicators of changing or increasing demand, including weekly reviews of referral and early help data, while also maintaining close links with parent organisations and key partners including schools in particular.

- 4.34. As far as is possible, services are now returning to normal, but certain key activities remain very challenging or impossible to deliver because of rules relating to social distancing. Children's centres in Peterborough have re-opened, for example, but are only able to work with parents by appointment – more informal drop-ins cannot take place as yet.
- 4.35. Some group activities are re-starting – groups for parents with substance misuse difficulties or to address domestic abuse within our Family Safeguarding services for example – but these can only operate with many fewer participants because of the need to maintain social distancing.
- 4.36. These realities mean that there are inevitable delays in accessing some forms of support and while virtual services have continued, these do not work for everyone or address every issue as successfully as direct work.
- 4.37. Within children's social care services, almost all visiting to children, young people and families now takes place on a face to face basis. Some exceptions remain – some virtual visits still take place where a child or young person is in a long term matched and secure foster placement, for example – but even in these circumstances, a minimum amount of direct visiting is now taking place.
- 4.38. Child protection case conferences have reverted to face to face meetings, although some professional attendees continue to attend virtually. Child protection conferences can require the attendance of a number of practitioners from different agencies. Enabling parental participation in these meetings is challenging at the best of times; securing such participation virtually proved to be particularly difficult.
- 4.39. As noted above, we do expect there to be some areas of increased demand across our services. Some increased workload will result from the challenge in progressing plans for children, meaning that they may remain in care for slightly longer than otherwise would have been the case. We have seen a small increase in numbers in care over the months of lockdown; numbers in care in Peterborough typically range between around 370 and 390 and were, at the time of preparing this report, just below 390. This increase has been about it taking longer to move children into permanent homes outside of the care system than it has been, to date, about more children coming into care.
- 4.40. We have submitted business cases to MCHLG outlining additional areas where we expect to see increased demand. These include additional capacity for both early help and children's social care services. As noted above, we expect to see a longer term increase in patterns of demand for specific groups of vulnerable children, young people and their families.
- 4.41. Our response cannot be based only on doing more of what we have always done, however. Prior to the pandemic, the two local authorities, police and crime commissioner and the CCG jointly commissioned a review of how all services can work better together to support older children and young people at risk of poor outcomes as a result of mental and emotional ill-health, and/or vulnerabilities to criminal or sexual exploitation, or involvement in serious offending behaviour.
- 4.42. ISOS, the organisation leading this review on our behalf, was to have concluded this work by the summer of this year; the pandemic has delayed this and we now expect the work to conclude by the end of the calendar year. This review will provide us with some clear recommendations as to how we can provide a much more integrated response to older children and young people with emerging complex needs. There is a considerable amount of service provision available to young people, but it has developed in a relatively fragmented manner and our view is that we can offer a more joined up response to the needs of vulnerable young people as these have also changed in the light of issues including new forms of exploitation such as county lines.
- 4.43. Another very important area of focus more broadly is to support the continuing development of place-based initiatives and build on the incredible response from our communities throughout the Covid-19 pandemic.

- 4.44. The Peterborough hub has galvanised large numbers of volunteers to help support vulnerable people and communities across the City throughout the pandemic and lockdown. There is a continuing opportunity to harness this energy within communities to increase resilience and ensure that vulnerable members of those communities can access other forms of support in addition to those provided by public services.
- 4.45. We will also continue to learn from those enforced changes to service delivery that have gone well. Some models of virtual service delivery have worked really well, most notably within the early help sphere. We will continue to offer virtual parenting support and drop-ins and other on-line guides to support families moving forward.
- 4.46. We will also work with colleagues in Cambridgeshire to continue to improve the signposting information on our website, enabling more families to identify sources of support that they can access directly.
- 4.47. As we have increased the amount of face to face work, we have also increased the number of frontline staff who are spending at least some of their time working from offices. While many of our staff were initially very positive about the move to mostly home working, as time has progressed, more and more have wanted to return to work for some of the time, while continuing to benefit from increased flexible working.
- 4.48. Children's services work is challenging, particularly for front-line practitioners, and it is very important that our staff and managers are able to access the informal support and supervision that office working provides. We continue to work with colleagues in building services, public health and others to ensure that staff can return to offices safely, since this is very important not only for staff morale, but also to ensure the effective safeguarding of vulnerable children and young people.
- 4.49. In concluding this section, I would like to pay tribute to the dedication of our staff and managers throughout the pandemic. They have embraced new working arrangements, continued to undertake face to face visits to families throughout the pandemic, and have often been the only source of support and monitoring for families as other services have withdrawn. Morale has remained incredibly high and the commitment to supporting our most vulnerable has not wavered. Many of our staff have at the same time needed to support members of their own families who have been shielding, or have supported front line work in other ways when they themselves have had to spend time shielding. Despite these and many other challenges, they have continued to place their work with vulnerable children, young people and their families at the centre of what they do.

Likely Ofsted Inspection Activity: Peterborough Children's Services

- 4.50. Peterborough was last inspected by our regulator, Ofsted, in July 2018, when the outcome was 'Good' overall. The inspection framework envisages annual contact by inspectors with authorities rated as good. This annual contact in pre-Covid times would be an annual conversation between Ofsted inspectors and senior officers and, in most circumstances, a focused visit.
- 4.51. An annual conversation took place during 2019, during which inspectors confirmed that they were happy with the progress being made in Peterborough and that they did not think a focused visit was necessary in that year.
- 4.52. This means that we are effectively now considerably overdue a focused visit. Indeed, this would probably have taken place by now, had inspections not been suspended owing to Covid-19.
- 4.53. Ofsted is re-starting inspection activity from September 2020 and has introduced a slightly revised framework for focused visits to take place between then and the end of the calendar year. Inspections taking place during this period will be of a similar format to that of a standard focused visit, but inspectors will also consider how the service has responded to the pandemic in keeping

children and young people safe, and how we have encouraged joint working with schools to support attendance by vulnerable pupils.

- 4.54. Inspections will take place over a two week period, with an off-site analysis of key data and interviews with key individuals, followed by a week in which inspectors will talk to staff and analyse case files. Some of this activity will take place remotely, but not all. There is no grading applied to the service following this kind of an inspection. A letter setting out areas of strength and for development will be published, and the visit will inform inspectors of areas to focus on in their next full inspection, which is due in 2021.
- 4.55. While we welcome inspections in Peterborough because they provide us with a valuable assessment of how well we are doing to support improved outcomes for vulnerable children and young people, and enable us to continuously improve our services, restarting inspection activity at this point feels premature. We are confident that we can demonstrate continued effective working to support vulnerable children and young people; That said, it does not seem proportionate action by the regulator to place the substantial burden of inspection preparation and activity on services that are simultaneously dealing with the implications of children returning to school and services resuming more normal levels of activity and models of service delivery.
- 4.56. Nevertheless, given that inspection activity is returning from September 2020, it does seem likely that Peterborough will receive a focused visit before the end of the calendar year.

5. CONSULTATION

- 5.1 Consultation has taken place with key officers and key partner service areas including business information services for performance data.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 That the Committee:
- Gains an overview of how children's services have responded to the changing circumstances facing children, young people and families as a result of the Covid-19 pandemic;
 - Gains an understanding of the preparation and steps being taken to bring services and activities back into a more normal pattern of functioning;
 - Has an overview of predictions of possible increase in demand, the nature and duration of that demand and the underlying reasons for increased need in the communities we serve;
 - Is informed about likely inspection activity by our regulator, Ofsted.

7. REASON FOR THE RECOMMENDATION

- 7.1 Children's services support and help to protect some of the most vulnerable children and young people in the City. How well the service performance is therefore properly a matter of significant importance to leaders and Members.
- 7.2 In these challenging and unprecedented times, it is more important than ever that the Scrutiny Committee has the opportunity to understand, explore and scrutinise the way that we support and safeguard our vulnerable children and young people.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 There are no applicable alternative options available

9. IMPLICATIONS

Financial Implications

- 9.1 As noted elsewhere in this report, there are risks of increased demand in both early help and

children's social care services. Bids have been made to the Ministry of Housing, Communities and Local Government to cover expected increased costs, but should additional funding be required and not supported by additional government funding, this will become a financial pressure for the authority.

Legal Implications

- 9.2 There are no direct legal implications arising from this report.

Equalities Implications

- 9.3 There are no direct implications for equalities issues arising from this report.

Rural Implications

- 9.4 There are no particular implications for rural communities in Peterborough arising from this report.

Carbon Impact Assessment

- 9.5 Any carbon impact is likely to be neutral, but there are some potential benefits to reduced mileage undertaken during the lockdown period.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None

11. APPENDICES

- 11.1 Appendix 1 - Children's services recovery plan submitted to the Eastern Region Association of Directors of Children's Services.
- 11.2 Appendix 2 - A guide to school readiness for families, available through our early help services.

**EASTERN REGION ADCS
CHILDREN'S SERVICES COVID-19 DRAFT RESET PLAN v4
July 2020**

Local Authority:	Cambridgeshire and Peterborough
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Contact name:	Lou Williams, Service Director for Children & Safeguarding, Cambridgeshire and Peterborough local authorities
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This Cambridgeshire and Peterborough Reset Plan is a living recovery planning document that will be reviewed and adapted in line with government guidance and as the impacts of the pandemic on children, young people, families and our communities become clearer over the coming months.

1. INTRODUCTION
2. PRINCIPLES UNDERPINNING RECOVERY
3. IMPACT OF THE PANDEMIC ON STAFF, SERVICES & FAMILIES
4. HOW SERVICES HAVE ADAPTED
5. MANAGING & MONITORING COVID 19 CHANGE ACTIVITY
6. WHAT THE FUTURE MAY HOLD?
7. HOW SERVICES ARE RESPONDING

1. INTRODUCTION

All communities and every aspect of children's services in Cambridgeshire and Peterborough have been affected by the Covid-19 pandemic. Our Reset plan is a living document that outlines a summary of the key issues and themes emerging from feedback and learning from the way we have adapted our services. It links with the Cambridgeshire and Peterborough council's education recovery plan, Cambridgeshire and Peterborough vulnerable people's recovery subgroup work plan and Cambridgeshire and Peterborough council's corporate recovery plans.

Senior leaders across both councils responded swiftly to the government lockdown, adapting our practice and developing guidance, with strong collaboration from our partners to try to minimise impact on service delivery. We have supported workers to continue to engage and safeguard children and their families in the unprecedented circumstances.

As part of our recovery planning for both short-term and longer-term service delivery, we will continue to gather feedback from staff, partners, children, young people and their families and review key themes to maintain service delivery in the recovery period. This will help ensure a smooth transition from service delivery during the Covid-19 lockdown to the subsequent easing of lockdown measures and any further waves and subsequent lockdown arrangements.

Arrangements in Peterborough and Cambridgeshire are unique in that we are two local authorities that are working increasingly closely together in order to share services, knowledge and capacity where this makes sense in terms of improving services and hence outcomes for children and young people, building resilience and/or delivering increased efficiency.

We have a number of shared senior roles including all roles at Assistant Director and above, and while the majority of our services continue to be delivered on an authority specific basis, all services have benefited through the pandemic from the increased resilience that this approach has brought.

Partners also welcome this delivery model since, for example, our shared Integrated Front Door, including the MASH and Early Help Hub, means that they experience a consistent approach across the two authorities.

The two authorities are very different in terms of demography, however. In general, while there are areas of deprivation in the county, Cambridgeshire is generally significantly less deprived than Peterborough, while the latter is more ethnically diverse. Cambridgeshire has different challenges in that it is geographically large, meaning that some communities are isolated, with poor transport links, and this includes some areas of the county that are also economically deprived.

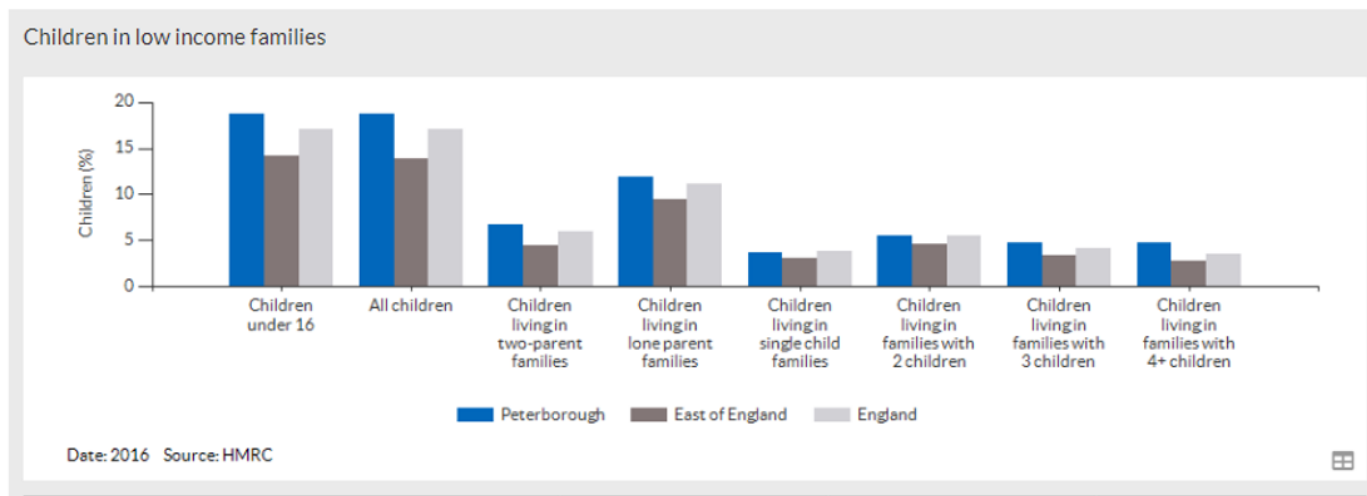
These differences in the demography and rurality of the two authorities means that the populations in each will experience different impacts from Covid-19. We know, for example, that mortality rates from the virus are higher among black and minority ethnic populations, and that the virus is more likely to spread among overcrowded communities, factors that could have a significant impact in the event of any renewed surge in infection rates.

Rural disadvantage and isolation, meanwhile, is likely to further compound any economic fallout following the lockdown, while also disproportionately impacting on younger people and those in less secure employment.

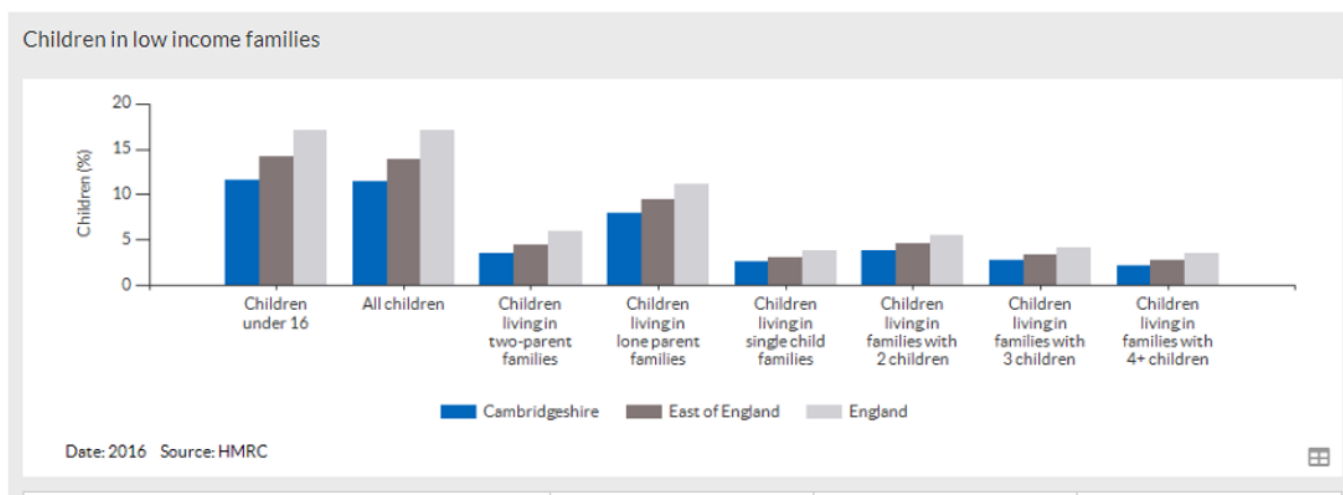
Cambridgeshire has a much larger population than Peterborough, with 104,000 children and young people aged 0-19 resident, compared with 58,000 in Peterborough.

The following two charts summarise the differences between the two authorities in terms of the proportion of children living in low income families:

Peterborough:



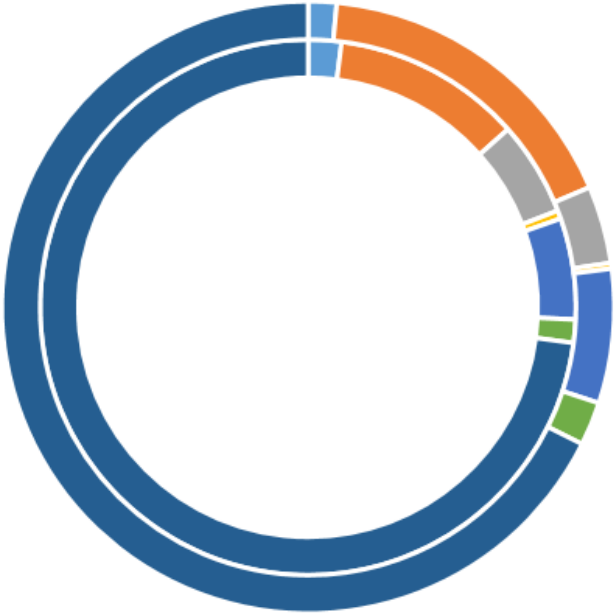
Cambridgeshire:



Almost 19% of all children in Peterborough are living in low income families, compared with 11% in Cambridgeshire; a higher proportion of children live in lone parent families in Peterborough than in Cambridgeshire, and there are also more children living in larger households in Peterborough than Cambridgeshire.

The following charts illustrate the proportions of children from different ethnic backgrounds according to the January 2020 school census:

Ethnicity, School Census Jan 2020, Peterborough (outer ring) compared to England

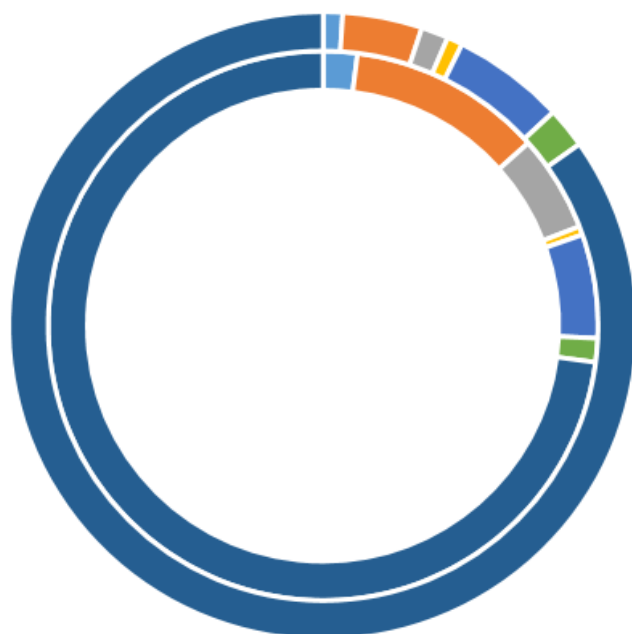


- Any other ethnic group
- Black
- Mixed
- White
- Asian
- Chinese
- Unclassified

There is a relatively larger Asian population in Peterborough than in England as a whole, with the majority of children in this group being of Pakistani heritage.

The white population overall makes up 67% of the overall population. White British children account for 48% of the total population, with a further 19% being from 'white other' communities.

Ethnicity, School Census Jan 2020, Cambridgeshire (outer ring) compared to England



- Any other ethnic group
- Black
- Mixed
- White
- Asian
- Chinese
- Unclassified

The population of children in Cambridgeshire is significantly less diverse than that of Peterborough, and less diverse than the overall national population.

10% of the child population in the County is from 'white other' backgrounds, slightly higher than the England average of 7%.

Notwithstanding the areas of Cambridgeshire characterised by relative deprivation – mainly in the fenland area, along with some pockets elsewhere, it is clear from the above data that all things being equal, the adverse impact of Covid 19 is likely to be greater in Peterborough than in Cambridgeshire, owing to the greater impact of the virus on disadvantaged communities and people from black and minority ethnic backgrounds.

That is not to say that the challenges facing Cambridgeshire are not going to be significant, but given the additional financial challenges facing Peterborough City Council, as well as those facing key partners including our health partners in particular, the challenges in responding to the pandemic and any future outbreaks are potentially greater in Peterborough.

2. PRINCIPLES UNDERPINNING RECOVERY

The impact of the pandemic is likely to be multifaceted, including both short term and much longer term impacts on outcomes for children and young people. Addressing these impacts must shape the response by the services that support our most vulnerable children, young people and families in particular.

Although there have been some positive benefits from the changes of practice that the pandemic has forced into place, there is no getting away from the very significant disruption that the lockdown has brought to children's education. The extent of the economic downturn will only be known as the furlough scheme begins to wind down between August and October 2020, but it is also likely to have a significant impact on families, and our most vulnerable families and communities are likely to be worst affected .

Our goal is to reflect on the challenges and opportunities the current crisis has presented and review everything we have learned. We will use the time to consider how we harness learning to further improve and reset our practice and further develop services for children in our local communities so, children and young people:

- live healthy lives;
- are safe from harm;
- are confident and resilient with an aptitude and enthusiasm for learning, and;
- prioritise the effective use of resources to ensure that as far as possible, we have the ability to respond to any short and longer term increases in demand.

In achieving these priorities, we will also ensure that we:

- Keep our staff and communities as safe as possible in the event of any resurgence of the pandemic;
- Improve the work-life balance of our staff, and;
- Reduce our carbon footprint and the impact of our activities on our environment.

Our immediate concerns include:

- Re-starting face to face work where the lack of this has had greatest adverse impact;
- Working to ensure that our staff can return to offices safely and in accordance with relevant guidance;
- Understanding how to achieve the maximum benefits from retaining a hybrid model where some services continue to be operated remotely;
- Interrogating key performance information to forecast and monitor demand for services, seeking additional resources or the redeployment of existing resources to meet changing patterns of need;
- Ensuring that we have the right technology and models of staff support to enable a continuation of increased home working.

Throughout this period, we will continue to seek the views of children, young people, families, key stakeholders and our staff in helping us to plan the best response within the resources available.

3. *IMPACT OF THE PANDEMIC ON STAFF, SERVICES AND FAMILIES -*

The long term impact of the pandemic on children, young people and families is likely to be significant. All the available evidence indicates that the impact is likely to be greatest for families who were already struggling financially or with stresses including those related to parenting, domestic abuse, isolation and mental and emotional difficulties. Families from black and minority ethnic communities are also likely to experience greater longer term impacts, both because these communities are more likely to experience economic deprivation, and because mortality rates have been higher, meaning that more families from these communities are likely to experience grief and loss within their extended families.

During the lockdown phase of the pandemic, services have worked hard to ensure that there is continuing on-going support for vulnerable families, and that those children at greatest risk have been safeguarded. Achieving these priorities meant considering how to respond to some requests for services and some changes have been made to managing contacts at the front door.

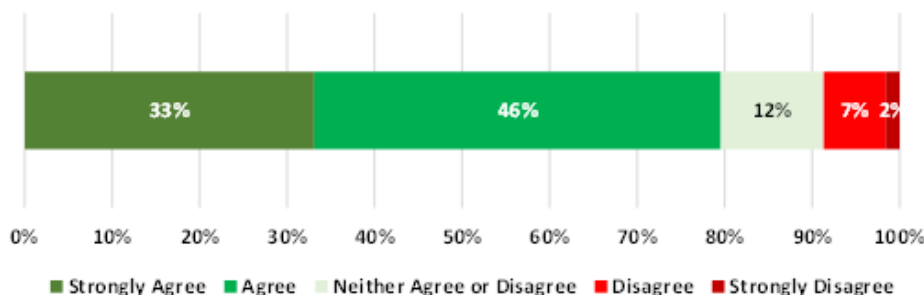
The dedication of our staff, managers, foster carers and key partner agencies to continuing to make sure that the needs of vulnerable children, young people and their families throughout continues to be outstanding.

In the early stages of the lockdown, managers identified staff who needed to shield and those with caring responsibilities so that work could be reallocated where necessary and prioritised. A small number of council offices remained open with reduced capacity, but the vast majority of staff were enabled to work from home in line with government guidance.

Senior leaders made an early decision to robustly risk assess all cases to understand and prioritise where face to face contact with families was necessary while adhering to social distancing guidelines. Developing guidance and practice standards so that we could maintain a physical presence for a small number of families where necessary.

For example, with some face to face visits to children, direct interventions with families, assessments with families, face to face child protection conferences with social distancing measures adhered to. Continuous risk assessments, management oversight and staff willingness has allowed services to continue to operate face to face where required throughout this time. The majority of staff believe that we have continued to offer a good service through the lockdown, as evidenced from a staff survey completed at the end of June:

We have been able to maintain our delivery of services to customers during this period



The biggest change for children and their families has been the partial closure of education settings. In common with other local authorities throughout England, we have seen only a small percentage of children attend schools in Peterborough and Cambridgeshire. We also know that children who have attended school in person, have had a different learning experience than prior to Covid-19.

While attendance of vulnerable children and young people in the two authorities has been better than in many areas in the country, it was still very low overall. The re-opening of schools to some year groups in June meant we saw an increase to approximately 13% and 15% of children attending school in Cambridgeshire and Peterborough just prior to the end of the summer term.

The lack of access to an educational provision during lockdown means some children have not had the usual level of oversight from a range of professionals. We are anticipating there will be some attainment gaps developing because of the range of access to education activities some children will have received at home. Our education recovery plan is therefore focused on reintegrating children back into school and monitoring key vulnerable groups who are most likely to be at risk of poor education outcomes as a result of the partial school closures.

Alongside the lack of professional oversight, we know from national data that more children have experienced domestic abuse, neglect and financial hardship during lockdown.

Locally, claims for Universal Credit have increased rapidly across both authorities, but the most significant impact has been in areas that were already disadvantaged as indicated by IDACI. There has, for example, been a 350% increase in claims for Universal Credit in Peterborough since the beginning of the pandemic. The increase across the two authorities has averaged around 150%.

Joint work with our education colleagues and other partners has ensured that we target resources to our most vulnerable children and families, tracking children and offering additional support to families, with particular attention being paid towards those at risk of neglect, increased levels of domestic abuse and other harms

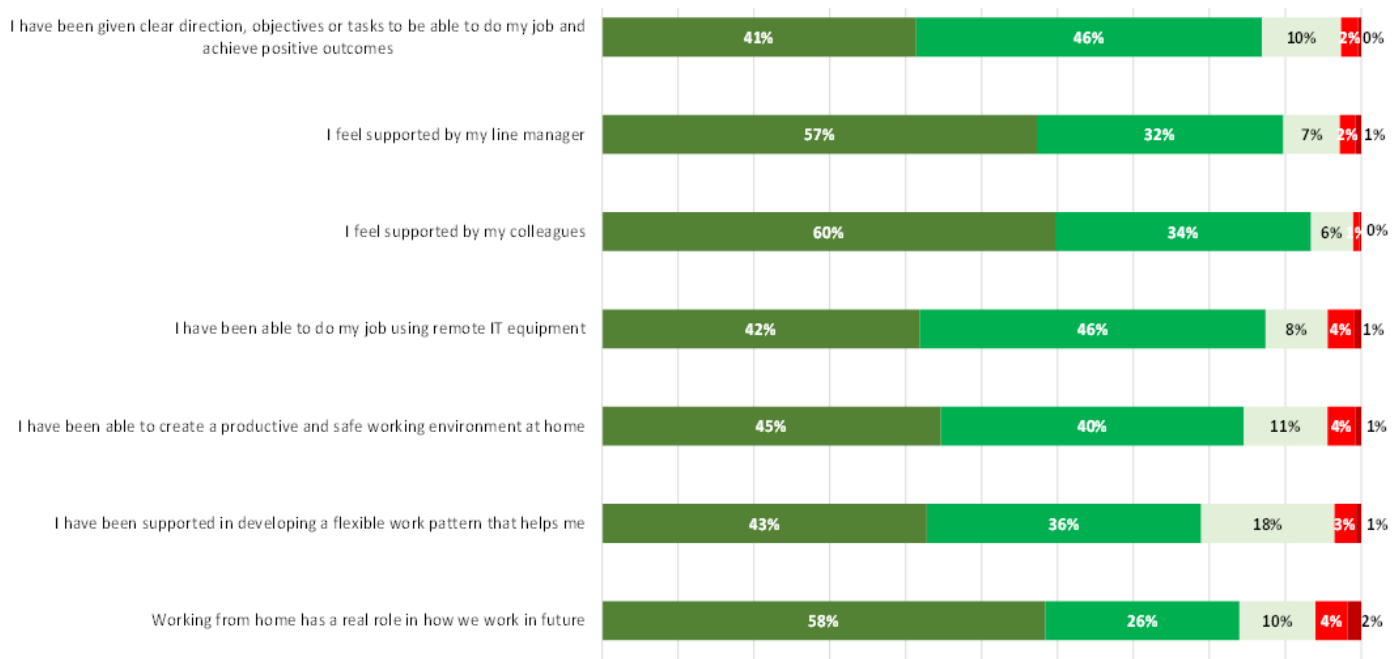
To continue to support families we were able to quickly establish virtual service offers where appropriate. Staff have embraced the changes and adapted well to the new arrangements. We have been able to utilise various technological solutions such as (Microsoft teams, Skype, WhatsApp, Zoom, etc) to undertake virtual visits to families, virtual looked after children reviews, supervised contact, triple PPP parenting programmes on line and a range of virtual participation events for children in care and care leavers.

Managers and senior leaders have closely monitored services and dip sampled cases where we have made changes to practice during this time. One of the areas for development identified as part of our reset planning, is to change some of our business reports to better understand performance details on what ratio of work has been undertaken as a virtual or face to face service.

Staff have also used technology to support other colleagues during this uncertain time. Informal virtual gatherings sharing innovation and 'good news' stories has been supportive alongside regular supervision, online team meetings and online training opportunities.

Senior managers have taken the opportunity to talk to staff and streamline work processes through the lockdown. Additional guidance has been developed and shared including practice tips on building relationships with children virtually and guidance on digital professionalism.

Staff have reported through supervisions; team meetings and the staff survey they have felt supported during this period and have reflected some of the current ways of working are helping them in their work life balances. The following is taken from the staff survey carried out in June 2020:



The overwhelming majority of comments about the changed working arrangements from staff have also been positive. Many pointed to the reduced carbon footprint, greater productivity and often, enhanced engagement with service users. Example comments from staff included:

‘A huge reduction in mileage costs. Meetings and visits have been able to take place virtually and some have been better for this- a lot of children have managed this well, some preferring virtual visits and engaging better.’	Social worker in corporate parenting
‘I feel getting used to and being creative with video platforms has been invaluable. We are also having to work very creatively to counteract no longer seeing clients face to face and although this has been a challenge has been an amazing way to look at how we work and be creative.’	Early Help worker

The changed model of working has also resulted in a significant reduction in sickness levels across the service – 50% less sickness in Peterborough between April and June 2020 compared with the same period in 2019, for example, with a similar reduction in Cambridgeshire [confirmed data to follow].

There was also an acknowledgement that for some families, there would always be a need for face to face working, with the majority view being that in the longer term, a hybrid model of working, with a significant proportion remaining virtual, but continued face to face work where needed, was likely to be the best approach.

We have encouraged staff to take annual leave where possible to avoid the risk of burnout and fatigue. Early help and social care staff, foster carers, and residential children’s home staff, have been operating under extraordinary circumstances for a sustained period to maintain services.

Feedback from families is that they have felt supported. Social workers have reported that some children’s engagement has increased, and relationships improved due to regular keeping in touch calls with children and families. Some families, however, are not able to receive the same services as they did prior to the pandemic and there have been some delays in progressing services to families.

Children in care and care leavers have given positive feedback on the use of technology to facilitate visits, contact with family and participation sessions. However, while children report changes made to their respective contact arrangements have been managed well, and some children have been really happy they have had more contact with some family members through virtual contact, most children are looking forward to resuming face to face contact.

A children and young people's survey was carried out during June, to understand the impact of Covid-19 on them and whether the support offered was felt to be sufficient. We had 98 responses from children, young people and care leavers and responses were overwhelmingly positive. The feedback has been analysed and is being shared at all levels within the organisation. The rich feedback we have received will inform future decision making and associated action/service plans. Some of the comments by children and young people included:



We have seen improved performance including visits in timescales for children in care and care leavers, alongside an increase in children's and young people's engagement although this started to decline as children's interest has dropped off and there are more alternative activities they can be involved in as lockdown eases.

Staff have monitored and managed risk to commissioned service delivery, requesting business continuity plans, monitoring situational reports and making provisions for PPE so that essential services have been delivered. We have seen collaborative working to ensure services and placements for both Cambridgeshire and Peterborough children, as well as children placed by other local authorities in our area have been monitored and supported. A very small number of placements have disrupted during the lockdown and we quickly identified alternative placements and have given additional support where necessary.

We have experienced an increase in families seeking support from our children's centres and Covid hubs including financial support such as emergency parcels (toys / clothes / equipment), foodbank vouchers, support with managing children's behaviours and concerns raised regarding feelings of isolation.

Our Carers service has specifically seen a marked increase in Covid specific queries such as home learning (specifically young carers), PPE and clarifying their status as a carer.

We have however seen a decrease in demand for some services during lockdown. One area has been a reduction in contacts and referrals at the front door. To ensure we had capacity, we made

changes to contact processes at the integrated front door via the Customer Service Centre. These included temporarily not accepting the following:

- Domestic Abuse referrals judged to be standard by police
- Requests for information on whether children are known or have been known to our services
- Chaperone checks
- New Education Health and Care Plan requests or associated paperwork,
- Background checks for example for Ofsted or CAFCASS
- IDVA notifications
- Court orders where there was no safeguarding risk or action to be taken.

To safeguard children, we continued to receive telephone referrals for significant and immediate risk to children with written referral following up phone call within 24 hours so that we could take immediate safeguarding action as required.

We continued to receive referrals for children who require an assessment of need, where there are concerns about parental capacity to meet their needs effectively and where there is a risk of harm with parental consent. We worked with partners to agree if there is no parental consent obtained and there are no identified safeguarding concerns the referral would not be worked and returned to referring professional for follow up.

The impact of these changes have been monitored closely and we have now resumed all contacts with the exception of the Domestic Abuse referrals judged to be standard by police. Forecasting within the Eastern region has predicted a rise in contacts as larger cohorts of children started to return schools, the extent to which this proves to the case will be known as we move through September and into October 2020.

We have also seen a decline in the use of short breaks and packages for disabled children. Some parents declined services as they wished to shield their children and some services were disrupted due to government guidelines. The Children with Disability delivery board will be looking at service delivery as part of the reset planning for this cohort of children to ensure support and services are in place.

4. *HOW SERVICES HAVE ADAPTED*

Following lockdown and the changes made by the government through the Adoption and Children (Coronavirus) (Amendment) Regulations 2020 to ease some of the legal duties in the Children and Families Act 2014, we took the opportunity to review the way we work and the services that we offer. In the event, we have not had to use easements other than some timescales and the use of virtual visits, continuing to provide services to our most vulnerable children.

We worked with public health to ensure the covid-19 pages of our websites gave up to date information and updates of services available. We will continue to use our websites meetings to update our communities as the government relax and review guidance.

We have seen increased use of self-help support with families accessing information online and our social media traffic has been noted to have increased significantly during this period as has the use of virtual support. Virtual support has been deployed as a Covid-19 safe alternative to face to face contact as some families have been reluctant for agencies to conduct home visits when they have been offered due to infection anxieties.

Community hubs to support families and children staffed by volunteers and re-deployed staff from a range of disciplines were established very quickly. These have proved effective in supporting vulnerable families to access food parcels, delivering prescriptions, providing advice, guidance and information. A working group led by the Service Director for Communities has been established with the aim of taking this learning forward. The potential continuing contribution from such place and community focused models of delivery will inform our review of early help services as we move out of the pandemic.

Children's centres report positive feedback and strong engagement with the digital content we have produced and promoted through social media. This has altered our demographic and geographical reach. There has been an interactive element to our digital content, whereby information is driven by feedback/requests from families, which is working well.

The community hubs and partners were able to use the local offer and signpost families to resources that are available to support them. One of the key learning from the hubs has been that families have been able to self-refer and use information to find services. We will take this opportunity to review the local offer, our websites and early help documents to signpost families to access self-help services in the future.

As with the rest of both Councils' staffing arrangements, the vast majority of children's services staff moved to working from home as far as they were able to do so, and only a skeleton Duty service remained operating from offices. Senior leaders made the decision to continue delivering face to face visiting for our most vulnerable service users with continued access to buildings when essential.

Staff have given positive feedback on this decision and worked with their managers to implement social distancing measures and appropriate use of PPE to keep themselves and service users as safe as possible. This has proved very effective with low levels of infection being reported by either children or staff to date. We will continue to monitor the need and distribution of PPE including to commissioned providers in line with government recommendations.

There has been real appreciation from many staff about the ability to work from home, and to manage their time more productively. The improvements to the network and servers in the initial

lockdown stages to enable effective remote working were very impressive, and staff felt supported by the efforts of their managers to set up keeping in touch and other meetings. However, social work remains a very challenging job, and staff have also commented frequently on the absence of usual office supports and having to hear and manage very difficult information in their own homes at times. We will continue to monitor staff morale and home working arrangements.

The use of digital technology has been varied. We have seen a range of benefits such as creating efficiencies (shorter meetings, time and resource saving as staff have not had to undertake any unnecessary travelling between sites, or sourced venues and reductions in generating hard copies of documents unless essential), alongside positive engagement by service users. We have also successfully, continued with staff recruitment throughout the lockdown period. However, it is recognised that this medium is less accessible for certain populations, especially those living in deprivation, whereby data allocation, internet connection and space is limited.

Staff have been positive about the use of technology to support professional development opportunities. We have continued to roll out our family safeguarding service training and other courses across the service virtually. We will take the learning from the use of virtual courses and support of our practice model forward to develop our Workforce development joint strategy in the future.

To support staff, we developed Covid-19 information pages online and have used these alongside regular Covid-19 meetings to give and receive updates to and from staff teams and providers. We will continue to use these meetings as necessary to update staff and providers as the government relax current restrictions and statutory changes.

Challenges to staff working from home include access to working space and managing the competing demands of other household members, and factors such as these will need to be considered in designing models of work that allow for more home-based working. All staff spoken to have reflected that there is an opportunity to consider using technology differently to support them and facilitate partner attendance at larger meetings in the future, whilst recognising that there will need to be a return to at least some office-based working moving forward.

The introduction and use of a range of new digital technologies has helped us to offer services and engage with partners to allow panels, meetings and case discussions to continue for example through Microsoft teams, Skype, WhatsApp etc.. Technology has also allowed for some services to be offered online including, for example, parenting programmes such as Triple PPP. Information sharing across the system has increased due to more virtual communication between organisations.

The improved partnership working through stronger communication, information sharing and engagement has overwhelmingly been cited as a positive outcome from the pandemic. We have also seen a more joined up approach between specific organisations for example between Health Visiting and Midwifery; Midwifery and Children's Centres; Local Authority and Voluntary Sector.

One area that also utilised technology has been in our court work. This has been a significant success story in comparison to many other parts of the country. We have managed to hold all but one final hearing to the original court timetabling as planned. We have also offered virtual access to parents as needed, and all other hearings have worked well. Workers report a significant reduction in time commitment with virtual hearings, although it is not ideal when parents are needing to give evidence themselves.

Alongside this we moved to a largely virtual model of operation for supervised contact. The courts have been accepting of this position to date. We have continued to offer some direct contact during

complex proceedings or for very young babies. This has been extremely difficult for our families, and we are now resuming face to face contact where we can safely do so.

Virtual fortnightly meetings of the children in care council alongside weekly leaving care meetings has allowed participation workers to gain children in care and care leaver's views and report back to Corporate parenting leaders. Care leavers have told us that they have enjoyed keeping in touch with their personal advisors and the participation team virtually and are looking forward to the care leaver cuppa and chat virtual meeting once a week. We will use the feedback and learning from children and young people and work with them to continue to develop a broader virtual participation offer, alongside our face to face offer.

As stated previously we have continuously risk assessed all open children's cases working closely with education colleagues, reviewed by heads of service and prioritised on a vulnerable children's tracker. This enabled us to RAG rate all cases and determine which could move to virtual or reduced visiting patterns and which required face to face contact to continue. Plans for children were also reviewed as other agencies withdrew from direct contact, and we adapted interventions to try and address resultant gaps in Child Protection Plans, for example. The most significant impact was that of school closures, but the withdrawal of direct health visiting services, mental health services and other primary care services has been an ongoing concern.

A major piece of work was undertaken by the MASH in conjunction with Education Safeguarding leads to work with all schools in Peterborough and Cambridgeshire to identify and share details of children of most concern, and either provide them with a school place or ensure that they had very regular contact from their school. This has worked very well with a number of our families, but we are conscious that a significant percentage have failed to take advantage of this support, and that as time has gone on, the impact on our children is of increasing concern.

This has been most acute for children with complex needs at specialist provision, although schools have worked extremely well with us to try and address these issues. We will review these cases as a multi-disciplinary team to look at emerging needs for these children going forward, monitoring statutory school attendance, with particular attention to the potential impact of Covid-19 and encouraging children and young people to return to school.

We have worked with health colleagues to set up a series of weekly meetings where concerns are monitored at a senior level, and we appreciate that virtual delivery of services has been offered as an alternative in a number of areas. Acute risk has continued to be addressed and special arrangements were made for Child Protection medicals, but in other areas the lack of direct delivery has been of concern to both partners.

We are working with midwifery services now to host services in some of our Early Help venues and will also try and support catch up immunisation programmes. At present, Initial and Review Health Assessments are all conducted virtually, as are fostering and adoption medicals. CAMHS services are virtual in all but the most serious circumstances. We will closely monitor demand for health services and continue to meet with health colleagues and support their return to face to face working in these key areas.

Early Help support continues to function on a reduced level to offer support to children and families, while we have used technology to support continuation of multi-agency support by virtual panels.

We have also moved to virtual Child Protection Case Conferences and Children in Care Reviews in some cases. Feedback is that the latter virtual meetings have worked well in a number of instances and have saved social work and IRO time. Some young people have found participation easier as

well, but it has not always worked especially when placements are fragile or require additional support.

Virtual Child Protection Conferences and Public Law Outline meetings have been much more challenging, and there have been continuing issues with the virtual technology. We are concerned that parents are not able to make a meaningful contribution to these very important meetings. This is especially the case if interpreters are required or parents have additional needs, and we will move back to face to face meetings as soon as it is possible to do so.

In relation to placements, we have seen very little disruption. Despite a number of our foster carers being in more vulnerable groups, they have been absolutely committed to the children in their care, Independent fostering agencies have also been extremely positive in the main, and our Commissioning Team has worked extremely hard to continue to source residential and semi-independent placements when required. This has become increasingly challenging in the last few weeks, and again placements for children with complex needs are the most difficult and expensive to identify.

Due to the complex nature of children with disabilities we have seen a reduction in the take up short breaks. We will need to review need and provision to support families through the summer holidays and into the autumn term, especially as if numbers are limited in overnight short breaks.

Statutory youth offending work has continued including, court and custody procedures with some virtual visits. We will again review learning from this period.

The biggest changes in practice were made in relation to Children in Care and care leavers visiting, mainly to a virtual pattern of visiting and reviewing once the cases had been risk assessed. We will continue to risk assess cases and use the easement of face to face visits and timescales whilst the need for social distancing and covid-19 responses remain.

5. *MANAGING & MONITORING COVID 19 CHANGE ACTIVITY*

Throughout the pandemic we have continued to monitor changes to practice and key performance data to understand the quality of practice across the two authorities. We are making changes to our performance reports to understand and monitor our virtual offer better.

In terms of demand, the Front Door has seen some very dramatic changes. In February 2020, Peterborough received 1195 contacts, of which we converted 278 to referrals (a rate of 23.6%). The lock down commenced on 23.3.20. and we implemented a restricted referral process that prioritised safeguarding concerns over routine enquiries on 30.3.20. This was agreed with partners and the Safeguarding Board at the time.

Not only have actual numbers fallen, but the conversion rates are dramatically different as well. Some of this shows the impact of practice changes as a lower conversion rate was already evident in the February before the onset of the pandemic. Nevertheless, the tables below show the scale of the change, while indicating that the number of referrals has been climbing for both authorities as the lockdown progressed and is now easing:

CCC Children	Contacts 2019	Referrals 2019	%	Contacts 2020	Referrals 2020	%
March	2193	471	21%	2089	319	15%
April	2203	428	19%	1446	233	16%
May	2331	360	15%	1734	335	19%
June	2267	365	16%	1988	372	19%

PCC Children	Contacts 2019	Referrals 2019	%	Contacts 2020	Referrals 2020	%
March	1080	577	53%	1110	203	18%
April	988	508	51%	757	178	24%
May	1175	456	39%	936	203	22%
June	1247	202	16%	1011	189	19%

In terms of core numbers of children open to our respective services, there has been less dramatic change. The following tables provide information about numbers of children subject to child protection plans and who are looked after in the two authorities:

Month 2020	Number of children subject to child protection plan at month end		Number of children in care at month end	
	PCC	CCC	PCC	CCC
March	188	327	741	376
April	208	324	730	381
May	217	320	702	372
June	213	345	708	375

Numbers of children in care in Cambridgeshire have been declining month on month since summer 2019, but remain about the equivalent of the average of our statistical neighbours. If

Cambridgeshire was in line with that average, we would have around 680 children and young people in care.

Numbers on a child protection plan in both authorities has risen slightly; this appears to be more about delays in work taking place and affecting a small number of children and families, as opposed to any increase in numbers becoming subject to a child protection plan.

That said, there was increased activity in relation to s.47 enquiries in Peterborough in the early days of the lockdown. We have reviewed all of those child protection investigations but found no particular pattern or reason for this. In response to this, we implemented an additional screening expectation to ensure that only cases that really need conferencing go through to a formal meeting, and this does seem to have managed the population well.

Performance in relation to visits to vulnerable children has been good in both authorities. The percentage of children subject to child protection plans over the last three months, for example, is as set out in the table below:

Child Protection Statutory Cists			
CCC visits made	CCC %	PCC visits made	PCC %
237	82.90%	163	95.90%
264	94.30%	169	100%
267	95.40%	191	99%
250	96.50%	195	100%

Performance in relation to visits to children and young people in care has been consistently above 90% in both authorities, including virtual visits, and above 95% in Peterborough in May and June.

As a result of the changes to our ways of working, we have reviewed our audit programme and made a number of very responsive changes. The Quality Assurance Service designed a suite of bespoke COVID dip sample audit tools as well as adapting all thematic audit tools to incorporate the COVID context. This incorporated how we are mitigating the COVID social distancing and isolation requirements in visits and direct work with children and families; risk assessment and risk management; assessment and planning; multi-agency working and management oversight.

The focus has been on risk management; keeping children in sight and mind; and what is achievable and proportionate casework in the short term. They have prioritised audits of the children on the Head of Service vulnerable list which includes all children subject to Child Protection Plans as well as others, and this list is reviewed and updated by the teams every week. All quality assurance activity is monitored, reviewed and adapted in line with changes in government guidance and corporate guidance, but most importantly, it is responsive to any lines of enquiry prompted by significant changes in performance data and identified need within the service user base.

We have seen some strong areas of practice responding to the pandemic changed working environment with the vast majority of work has been taking place as appropriate, with children's safety and care planning progressing. The teamwork shown by the whole children's social care service is extremely impressive and is continuing as we move into a new period of change and uncertainty.

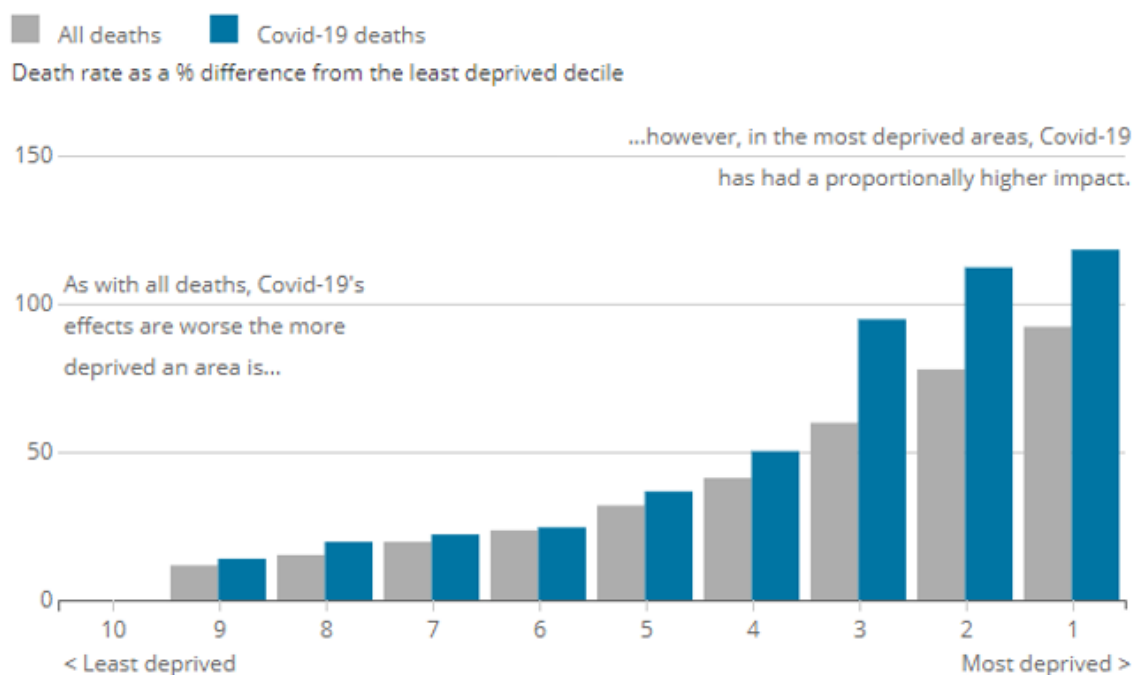
6. WHAT THE FUTURE MAY HOLD

Senior leaders are aware of the challenges we face in resetting services in the medium and long-term future. We cannot predict whether there will be a second wave of Covid-19 or whether lockdown will ease in a linear way over the next coming months. As stated all communities and every aspect of children’s services have been affected by Covid-19, however, the experiences of children and their families will have varied greatly, and for some, this period will have been exceedingly difficult and traumatic.

Although children have been less affected by the virus in terms of infection and mortality rates, we share the concerns raised in the recent Association of Directors of Children’s services (ADCS) ADCS discussion paper ‘Building a country that works for all children post Covid-19’ published in July by about increased exposure to ‘hidden harms’ as well as lost learning and the impact of social distancing on children and young people’s development and on their mental and emotional health and wellbeing, alongside the Covid-19 disruption on professionals’ relationships with children and families and unknown longer-term impact on the voluntary and charitable sector.

Scenario planning is will continue to take place across both authorities to try and determine the likely impact on children, young people and families generally, as well as on those we know are likely to be more significantly adversely affected by Covid-19 and any economic downturn following the lockdown.

Specifically, we know that families who were already struggling as a result of economic disadvantage will be adversely impacted by Covid-19 and the fallout from the pandemic. In the short term, deaths from Covid-19 are higher in our most disadvantaged communities:



Source: Office for National Statistics - Deaths involving COVID-19

Black and minority ethnic communities are more likely to be living in areas of deprivation and to face a greater risk of dying as a result of Covid-19, meaning that a disproportionate number of children from those communities are likely to have experienced grief and loss in their wider families.

More generally, families living in more deprived communities are also likely to be living in poor and less secure housing, which is more likely to be overcrowded and less likely to have outside space. Families living in these communities are likely to have found it harder to support children in engaging with on-line learning. Meanwhile, the physical and social development of children is likely to have been affected more than their peers living in more affluent areas.

Around 25% of all employees aged between 16 and 64 across Peterborough and Cambridgeshire have been supported by the government's furlough scheme. It is unclear how many of these employees will be retained by their employers as this scheme winds down. We have already seen an increase in the number of universal credit claims of more than 300% in our more deprived communities.

There is clear evidence that children living in households affected by sustained poverty are likely to have significantly poorer lifelong outcomes. While it is clear that there will be an economic impact from the pandemic, we do not yet know how quickly the economy is likely to recover. The deeper and longer lasting any post-pandemic recession, the more severe the impact is likely to be on children and young people, and particularly those from more vulnerable communities.

For vulnerable young people, the risk of disengagement from school, increased vulnerability to not being in education, employment or training is also a particular concern.

Those who were already struggling in education will be likely to find it most difficult to return to school in the autumn. Continuing disengagement in formal learning increases the risks of being groomed for criminal exploitation, involvement in offending behaviour and similar.

For young people more generally, there are already indications of an increase in mental and emotional ill-health for which existing mental health services that are already stretched in meeting demand, may struggle to support.

Those young people who have recently entered the employment market, or who are due to do so over the summer, may struggle to remain in or find employment. Young people tend to begin their working lives in those sectors that are likely to be among the worst affected by any economic downturn. There is a risk that young people who find themselves in this situation may struggle to enter work for a long time; longitudinal research following the recession in the 1980s found that young people who did not find work on leaving formal education continued to be at high risk of precarious employment and cyclical unemployment for much of their working lives.

Added to this is the uncertainty as to whether there will be a second wave of the pandemic, and any local or national lockdowns in the coming months. Such events could result in a further reduction in the visibility of children and young people, with consequent impact on any backlog in need. This would also create further concerns about safeguarding issues not being picked up due to school closures etc. as well as a further impact on resource relating to staff sickness / shielding.

Staffing

We recognise that our workforce is our most important resource. It is important that we do all we can to support staff during this difficult period. Staff want to continue working wherever they can, but we need to recognise that for many with children, flexibility in what they can do and when they can work, along with the hours they are able to do so, will be important. We will ensure each individual's case should be considered on its own merit and sensitively.

Due to the swift transition to home working, staff availability in children's services has remained relatively stable but the roll-out of the national test, track, trace and isolate system may introduce levels of volatility not yet seen during the pandemic.

Some other potential consequences of the pandemic include that some members of staff are finding that they have built up significant amounts of leave and while we have agreed to some additional capacity to carry forward leave into following years, the priority is to encourage leave to be taken. This is both to avoid risk of staff burn-out as well as to try to ensure that leave is taken in a way that enables the service to continue to operate.

Demand

We are using our performance data to identify areas where we think demand will increase for the future – for example, it is anticipated that there will be a higher number of young people at risk of becoming NEET in the next academic year as much of the face-to-face preparations for this transition from statutory education has not been able to take place. As in other aspects of impact, the effects are likely to be most marked for the most vulnerable young people including care leavers, a disproportionate amount of whom are unaccompanied asylum seeking young people in both authorities.

There may also be an increasing demand on the placements service as the moves that have been on hold during lockdown are allowed to progress.

There have been some activities that have been stopped or substantially reduced. A lot of these activities will need to be restarted, but for others there are opportunities to consider whether they need to be delivered at the same level as before, given the wider support networks and other available provision which families and young people have been able to access.

We are predicting some areas of increased demand. We are aware that the risk of domestic violence was greater during lockdown, with victims being in closer proximity with their abuser with no outlets to socialise. The added pressures of financial constraints, home schooling and no privacy could add conflict within relationships especially in relationships already characterised by domestic abuse. Lockdown may be deterring victims from seeking help due to the fear of being overheard on the phone/lack of opportunity to reach out, so we could expect to see a rise in DV notifications once lockdown restrictions start to ease.

As noted above, in the longer term we are concerned about the impact of vulnerable young people who were already becoming disengaged with education prior to the lockdown. These young people may experience greater emotional and mental health vulnerabilities. They may also be at increased risk of criminal exploitation. Increase in demand as a result will not happen overnight; it will be most likely to have a more gradual impact over the coming months and even years.

Similarly, families who were already financially excluded or facing other vulnerabilities including reduced emotional and mental health resilience, where parents were already struggling with managing routine and experiencing stress on a number of fronts including poorer housing, housing and employment insecurity, are also at risk of significantly poorer outcomes developing over time.

Funding

The funding position facing the two authorities is very different. While both face significant challenges resulting from increased demand on a whole range of services coming at the same time as a significant drop in income, Cambridgeshire County Council has a healthier reserves position on which it can draw should this be necessary. This is not an option for Peterborough, however.

All areas of both councils have developed business cases detailing the likely increased in resources needed to meet a growth in demand. For both authorities, these business cases envisage the need for increased early help support, particularly in the weeks following the return to school in the autumn term, as some families struggle to re-establish routines.

Similarly, we have developed business cases in each authority that are based on an assumption that there will be some increased demand for children's social care, and these have modelled a likely increase in capacity in assessment, followed by some increase in demand in our Family Safeguarding teams.

Finally, there are business cases in each authority estimating likely increased costs of placements for children in care. While neither authority has seen an increase in numbers in care to date, there is a concern that the placement market continues to be very stretched. Any increase in demand for placements nationally as well as locally may well see a further shortage of foster placements. This can have the consequence of an increased use of the highest cost residential placements, increasing unit costs accordingly.

While numbers of children open to the service across all stages has remained relatively constant, there have been some delays in progressing some plans for children. Delays in delivering the outcomes associated with a child in need or a child protection plan in an environment of reduced visiting and direct work are very likely, for example. The impact of these delays are likely to still be being felt as any increase in demand begins to feed into systems.

This means that it will be of even greater importance that we are able to accurately monitor and dynamically forecast demand across services. In order that we achieve this, we will:

- Continue to track the impact of activity as we start to resume more face to face delivery of services with oversight through our DMT meetings.
- Review and further refine medium and longer term plans considering pressures and opportunities aligned to our service plans, learning from our Covid-19 response and emerging national and international evidence.
- Using digital workshops / staff surveys we will engage staff in the development of medium- and longer-term proposals for change.
- Identify appropriate opportunities for engagement of young people and communities in the development of 'the Reset plan'.
- Track and plan for medium term demand and consequent financial impact.

We are working with Business Intelligence to develop indicators that provide us with some early information about likely changes or increases in demand. The strength of the Sector-Led improvement programme of the Eastern Region is that we can also learn from the experience of others, and compare our experience with the experience of other authorities regionally, as well as from national data.

Relationships such as these will be of great importance as we continue to map and predict a changing impact resulting from the pandemic.

7. *HOW SERVICES WILL RESPOND*

The precise way that service will respond will of course depend on the emerging pattern of needs as the pandemic and the implications from it continue to play out. As noted above, we expect to see some or all of the following to take place:

- An increase in financial hardship and attendant consequences across all communities, but likely to be most concentrated in those that are already most disadvantaged;
- A larger number of families struggling to manage when they otherwise would have done as the impact of Covid-19 continues financially, as well as because of increased mortality and severe ill-health;
- A widening of the attainment gap for vulnerable pupils;
- An increased risk of young people being not in education, employment, education or training, again particularly affecting our most vulnerable communities and including young people leaving care;
- Some children suffering additional harm as a result of being less visible to services during the lockdown;
- Some plans for children not progressing as quickly as they might otherwise have done because of restrictions on face to face work;
- A risk that some young people who were already becoming marginalised from formal education prior to the lockdown will find it much more difficult to return to school, with the consequence that they may be more at risk of and/or sexual criminal exploitation;
- That some children with complex disabilities and/or special educational needs find re-integration into school and support services more challenging;
- A potential shortfall in foster placements and placements for young people with more complex needs, reducing placement choice and matching and potentially increasing costs.

We have worked hard to mitigate against these risks, alongside key partner agencies including schools. We have continued to carry out face to face visiting to all of our most vulnerable children throughout the pandemic, for example. We have worked hard to support placements for children and young people in care through the provision of a variety of wrap-round services, and foster carers in both authorities have gone above and beyond to support our children and young people in care.

We have swiftly adapted to new technology to support families, children and young people. The drop in services and on-line parenting support available through our early help offer has, for example, been very effective. Many families have found access to this form of support easier, and it is particularly positive for families living in isolated communities without transport. Virtual engagement with older children and young people has also been an effective means of communication.

Our community hubs have worked tirelessly to support communities throughout the pandemic.

In Cambridgeshire, we have continued to roll out the Family Safeguarding approach, successfully recruiting additional social worker capacity alongside practitioners able to support adults in the family with issues relating to substance and problematic alcohol misuse, domestic abuse and mental ill health. This means that these teams are ready to offer a multi-disciplinary response to families facing complex challenges.

These responses to need throughout the pandemic provides strong foundations as we work across the partnership to address any emerging areas of additional need.

The close relationships between schools, community hubs and our early help services has provided an extra layer of support for vulnerable families. These relationships will continue as schools deliver additional capacity to enable pupils to catch up on learning that they may have missed during the pandemic.

The move to a hybrid model of engagement to include some face-to-face and some on line support to families has the potential to increase reach and accessibility, improving support to families and outcomes for children, on a more sustainable basis than any approach based solely on face-to-face interventions.

Prior to the pandemic, key partners [the local authority, health and the police] jointly commissioned a review of how we could better focus our services to prevent vulnerable young people from developing serious self-harming and other mental health difficulties, and/or becoming at risk from criminal and sexual exploitation or involved in serious offending behaviour.

This work has been slowed by the lockdown, but has continued. Implementing the findings, which include the development of a much more joined up approach to supporting excluded young people, will help us to manage the potential consequences to vulnerable young people arising from the lockdown.

The positive energy and outcomes delivered by the community hubs is something that we are determined does not dissipate as we return to 'normal'. We have discussed how to build stronger, more resilient communities for a long time now; the pandemic has helped to turbo-charge this work, and again places our response to individual and community need on a much more sustainable footing.

Members in both local authorities remain highly committed to children's services and to ensuring that we have the resources we need to improve outcomes for vulnerable children and provide effective safeguarding to those who require it. Our staff team, meanwhile, have further evidenced their commitment to achieving the same ends.

While making precise predictions about the short and long term implications of the pandemic is impossible, meaning that our response to Covid-19 will need to remain under continuous review, the actions we have taken to date places us in a strong position to meet the challenge.

Appendix 2

[PLEASE NOTE: This is a pre-publication version and so is content only; this version not yet been formatted for publication]

Light from electronic devices at night delays the release of melatonin – our sleep-inducing hormone, while teenagers can find that social media and news stories stay with them as they drift off. As a household, can you aim to be 'device-free' for at least one hour before bedtime? [Find out more](#)

<https://www.sleepfoundation.org/articles/why-electronics-may-stimulate-you-bed>

'GETTING BACK TO SCHOOL' - DEVICES

Light from electronic devices slows our natural sleeping process.

Could you be 'device-free' at least one hour before bedtime?

www.sleepfoundation.org/articles/why-electronics-may-stimulate-you-bed

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The infographic features two photographs: the top one shows a man and a young boy looking at a tablet together, and the bottom one shows a woman and a young girl sitting on a bed, with the girl pointing at a laptop screen.

Take the pressure out of packed lunches. The NHS Change4Life have lots of smart ideas for families looking for their next healthy, low cost lunch – included lots of interesting alternatives for packed lunches. [See lots of Ideas here.](#)

[Full url] <https://www.nhs.uk/change4life/recipes/lunch#featured-recipes>

GETTING BACK TO SCHOOL: HEALTHY EATING

These low cost meal ideas can help everyone liven up their lunchtime!

www.nhs.uk/change4life/recipes/lunch

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Our routines may have changed, meaning many of us have been going to bed later, and waking up later. Getting regular good quality sleep is one of the main ways of maintaining our physical and mental wellbeing, with young inquisitive minds needing more sleep than most. [More info here.](#)

<https://www.sleepfoundation.org/articles/how-much-sleep-do-kids-need>

'GETTING BACK TO SCHOOL' - SLEEP

Routine for kids is key.

Try bringing bedtime forward by 15 mins, and the same for getting up.

Try it for 5 days, then gradually shift the time so it fits in with school hours.

www.sleepfoundation.org

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Walking or cycling offers a range of health benefits, as well as protecting the environment and improving the air quality around us. For your school run, could you 'ditch the driving' in favour of healthier travel?

[links] <http://www.cambridgeshire.gov.uk/cycle-maps>

<http://www.bikemap.net/en/l/2640354/>

'GETTING BACK TO SCHOOL' - ACTIVE TRAVEL

Most car journeys in the UK are under 5 miles

Could you find a better route by bike or on foot using our local maps?

www.cambridgeshire.gov.uk/cycle-maps
AND
www.bikemap.net/en/l/2640354/

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Vaccinations help protect your child from preventable disease and curb additional pressures on the NHS.

Please check that your child is up to date with their vaccinations as they return to school. Pre-school jabs include: 2nd MMR dose, 4-in-1 pre-school booster and flu. This year, the flu vaccine will be available for all children aged 2-11 years. For more information and a checklist of the vaccines available to you and your family check your child's red book, visit www.nhs.uk/vaccinations and/or contact the immunisation team on ccs-tr.cambsimmsteam@nhs.net

'GETTING BACK TO SCHOOL' - VACCINATIONS

Vaccinations protect your child from preventable diseases, keeping additional pressures off the NHS.

Make vaccinations part of your child's back to school plans.

www.nhs.uk/vaccinations
Or email:
ccs-tr.cambsimmsteam@nhs.net

Cambridgeshire County Council PETERBOROUGH CITY COUNCIL

'Getting back to school' can be stressful at the best of times, but this year we may find that children and young people are even more anxious than usual. They have a lot to get their heads around, but thankfully the Keep Your Head website has lots of great resources to support children, and parents.

[Have a look](#)

<https://www.keep-your-head.com/cyp>



'GETTING BACK TO SCHOOL' - WELLBEING

Joining or returning to school can be stressful, and this year things might be a little heightened.

Keep Your Head have great resources to help young people, and parents.

www.keep-your-head.cyp

 Cambridgeshire County Council

 PETERBOROUGH CITY COUNCIL

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 8
1 OCTOBER 2020	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 452508

REVIEW OF 2019/2020 AND WORK PROGRAMME FOR 2020/2021

R E C O M M E N D A T I O N S	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers items presented to the Children and Education Scrutiny Committee during 2019/20 and makes recommendations on the future monitoring of these items where necessary. 2. Determines its priorities and approves the draft work programme for 2020/2021 attached at Appendix 1. 3. Notes the Recommendations Monitoring Report attached at Appendix 2 and considers if further monitoring of the recommendations made during the 2019/20120municipal year is required. 4. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 1 Children and Education Scrutiny Committee as attached at Appendix 3. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 To provide the committee with a review of the work undertaken during 2019/20 by the Children and Education Scrutiny Committee and to consider if further monitoring of these items are required.

2.2 To determine the committee's priorities and approve the draft work programme for 2020/2021 attached at Appendix 1.

2.3 To note the recommendations made last year attached at Appendix 2 and consider if further monitoring is required.

2.4 To note the Terms of Reference for this Committee attached at Appendix 3.

2.5 This report is for the Children and Education Scrutiny Committee to consider under its Terms of

Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraphs 2.1, and 3, Specific Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2 and 3.3.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 The Children and Education Scrutiny Committee was established by Council at its meeting on 12 October 2016.

4.2 During 2019/2020 the Children and Education Scrutiny Committee scrutinised the following items:

Information / Update

- Co-opted member Report
- Review of 2018/19 and Work Programme for 2019/2020
- A Vision for reading in Peterborough 2017-2021 – Update Report
- SEND Reforms – Progress Update
- Update on Implementation of the Permanency Service

Monitoring / Calling to Account

- Report on Heads of Schools Survey regarding funding cuts and impact on schools
- Outcome of Ofsted Inspection of Peterborough Children’s Services, Service Director Report and Portfolio Holder Report
- Annual Children’s Social Care Statutory Complaints Report 2018/19
- Annual Report on work of the Corporate Parenting Committee
- Report of the Service Director for Education incorporating Portfolio Progress Report for the Cabinet Member for Children’s Services, Education, Skills and the University
- Proposal to Establish A New Voluntary Aided Roman Catholic Primary School in the Hamptons East Development
- Update Report on SEND Local Area Inspection and SEND Joint Strategy
- Service Director’s Report – Education
- Cambridgeshire & Peterborough Safeguarding Children Board Annual Report 2018-19
- Annual Report of Peterborough Virtual School for Children In Care 2017 – 2018
- Service Director Report for Children and Safeguarding and Portfolio Holder Progress Report
- Attendance of Sue Baldwin, Regional Schools Commissioner
- Best Start in Life Integrated Delivery Model Implementation
- Monitoring of Scrutiny Recommendations
- Forward Plan of Executive Decisions
- Children and Education Scrutiny Committee Meeting Start Time 2020-2021

Policy / Plans / Consultation

- Best Start in Life Strategy

4.3 **Call-In**

Call-In of Proposal to open a voluntary aided Roman Catholic primary school - JAN20/CMDN/7 - 12 February 2020. The Committee did not agree to the call-in of this decision.

Joint Committees

- 4.4
- Joint Scrutiny of the Budget - 18 December 2019
 - Joint Scrutiny of the Budget – 12 February 2020

4.5 **Task & Finish Groups**

None

4.6 Recommendations Made

A list of any recommendations made during the year are attached at Appendix 2 for consideration.

5. WORK PROGRAMME 2020/2021

5.1 The Committee is asked to consider the work undertaken during 2019/2020 and make recommendations on the future monitoring of any of these items where necessary.

5.2 In preparing a work programme for 2020/2021, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 3 - Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference.

5.3 A draft work programme which shows the items identified for scrutiny at a Group Representatives meeting held on 6 August 2020 is attached at Appendix 1 for consideration.

6. CONSULTATION

6.1 N/A

7. REASON FOR THE RECOMMENDATION

7.1 To ensure the Scrutiny Committee fulfil the requirements as set out in the terms of reference attached at appendix 3.

8. IMPLICATIONS

Financial Implications

8.1 None

Legal Implications

8.2 A review of last year's priorities, acting upon lessons learnt and continuous improvement and approval of the coming year's Scrutiny priorities providing a planned and focussed approach to the work of Scrutiny, is in keeping with good governance.

Equalities Implications

8.3 None

Rural Implications

8.4 N/A

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Minutes of the meetings of the Children and Education Scrutiny Committee held on: 18 July 2019, 11 September 2019, 17 December 2019, 13 January 2020, 12 February 2020, 5 March 2020.

10. APPENDICES

10.1 Appendix 1 – Draft Work Programme 2020/2021
Appendix 2 – Recommendations made during 2019/2020
Appendix 3 – Part 3, Section 4 – Overview and Scrutiny Functions

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Updated: 6 August 2020

Meeting Date	Item	Indicative Timings	Comments
1 OCTOBER 2020 <i>Draft Report 14 September</i> <i>Final Report 21 September</i>	Co-opted Member Report To agree to the appointment of co-opted members to the committee for the municipal year 2019/2020 Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Recovery Plans and Priorities: Service Director for Education Contact Officer: Jonathan Lewis		
	Recovery Plans and Priorities: Service Director, Children's Services and Safeguarding Contact Officer: Lou Williams		
	Review Of 2019/2020 and Work Programme For 2020/2021 To review the work undertaken during 2019/20 and to consider the work programme of the Committee for 2020/21 Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to		

	<p>the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>9 NOVEMBER 2020 <i>Draft Report 21 October</i> <i>Final Report 28 October</i></p>	<p>Service Director Report: Education</p> <p>Contact Officer: Jonathan Lewis</p>		
	<p>School Sprinkler Policy</p> <p>Contact Officer: Ian Trafford</p>		
	<p>Written Statement of Action</p> <p>Contact Officer: Toni Bailey</p>		
	<p>Best Start in Life and Vulnerable Adolescents Plans</p> <p>Contact Officer: Wendi Ogle-Welbourn / Helen Freeman / Nicola Curley</p>		
	<p>Monitoring Scrutiny Recommendations</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

	Work Programme 2020/2021 To consider the Work Programme for 2020/2021 Contact Officer: Paulina Ford, Senior Democratic Services Officer		
11 NOVEMBER 2020 Joint Scrutiny of the Budget Meeting	Medium Term Financial Strategy 2021/22 to 2023/24 Contact Officer: Peter Carpenter		
21 JANUARY 2021 <i>Draft Report</i> <i>Final Report</i>	Service Director Report: Childrens Services and Safeguarding Contact Officer: Lou Williams		
	Family Safeguarding Presentation Contact Officer: Nicola Curley		
	YOS Inspection & Safe Team Contact Officer: Anna Jack		
	Peterborough Virtual School Contact Officer: Dee Glover		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer		

	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2019/2020 To consider the Work Programme for 2019/2020</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>10 FEBRUARY 2021 Joint Scrutiny of the Budget Meeting</p>	<p>Medium Term Financial Strategy 2021/22 to 2023/24</p> <p>Contact Officer: Peter Carpenter</p>		
<p>4 MARCH 2021 <i>Draft Report</i> <i>Final Report</i></p>	<p>Service Director Report – Education</p> <p>Contact Officer: Jonathan Lewis</p>		
	<p>City College work with Young People</p> <p>Contact Officer: Pat Carrington</p>		
	<p>Safeguarding Board Annual Report</p> <p>Contact Officer: Jo Proctor</p>		
	<p>Monitoring Scrutiny Recommendations</p>		

	<p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
PENDING FOR 2020/21:	GCSE / A Level Results to be added to a Service Director for Education report - Interim report on unvalidated results and then a further report on the validated results		
	Regional Schools Commissioner		
	Incorporate Portfolio Progress Report into a Service Director – Education report - meeting date to be confirmed		
	Corporate Parenting Annual Report		

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
RECOMMENDATION CARRIED OVER FROM 2018/2019 and RECOMMENDTION MADE DURING 2019/2020					
1 November 2018 (Carried over from 2018/2019)	Cabinet Member for Education, Skills and University / Director of Education	Education Review Monitoring Report	<p>RECOMMENDATION</p> <p>The Children and Education Scrutiny Committee RESOLVED to recommend that the Director of Education provide the Committee with a report to their September 2019 meeting providing the unvalidated examination data for Key Stages 1, 2, 4 and 5 from all schools across the city.</p>	Report programmed in for 5 September 2019 meeting as part of the Service Director, Education report	Complete
3 January 2019	Director of Law and Governance	Monitoring of Scrutiny Recommendations report	<p>The Children and Education Scrutiny Committee also agreed that:</p> <ol style="list-style-type: none"> 1. The report due at the September 2019 meeting in respect of the unvalidated examination data for Key Stages 1, 2, 4 and 5 from all schools across the City should also include rural schools. 	The Service Director, Education to note the additional request to the original recommendation made at the 1 November 2018 meeting of the Committee.	Complete

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Section 4 – Overview and Scrutiny Functions & Terms of Reference

1. OVERVIEW AND SCRUTINY COMMITTEES

1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:

- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
- (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
- (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

2. TERMS OF REFERENCE

2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

1.	Children and Education Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee (including voting co-opted members).	Co-opted Members to be appointed by the Committee/Council Four representatives as follows with full voting and call-in rights on education matters only: (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic Diocese representative; and (c) 2 parent governor representatives. No more than four non-voting members.
	Functions determined by Council 1. Children’s Services including <ul style="list-style-type: none"> a) Social Care of Children; b) Safeguarding; and c) Children’s Health. 2. Education, including <ul style="list-style-type: none"> a) University and Higher Education; b) Careers; and c) Special Needs and Inclusion. 	

	<p>Functions determined by Statute</p> <p>All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.</p>
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2.	Adults and Communities Scrutiny Committee	
	<p>No of Elected Members appointed by Council:</p> <p>Eleven, none of whom may be a Cabinet Member.</p>	<p>Chairman and Vice-Chairman</p> <p>Appointed by Council.</p>
	<p>Quorum:</p> <p>At least half the Members of the Committee.</p>	<p>Co-opted Members to be appointed by the Committee/Council</p> <p>No more than four non-voting members.</p>
	<p>Functions determined by the Council</p> <ol style="list-style-type: none"> 1. Adult Social Care; 2. Safeguarding Adults; 3. Housing need (including homelessness, housing options and selective licensing); 4. Neighbourhood and Community Support (including cohesion and community safety); 5. Equalities; 6. Libraries, Arts and Museums; 7. Adult Learning and Skills; 8. Targeted Youth Support (including youth offending). 	
	<p>Functions determined by Statute</p> <p>To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;</p>	

3.	Health Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers.	
	Functions determined by Statute To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

4.	Growth, Environment and Resources Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. City Centre Management; 2. Tourism, Culture & Recreation; 3. Environmental Capital; 4. Economic Development and Regeneration including Strategic Housing and Strategic	

	<p>Planning;</p> <ol style="list-style-type: none"> 5. Transport, Highways and Road Traffic; 6. Flood Risk Management; 7. Waste Strategy & Management; 8. Strategic Financial Planning; 9. Partnerships and Shared Services; and 10. Digital Services and Information Management.
	<p>Functions determined by Statute</p> <p>To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).</p>

3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY

3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

POLICY DEVELOPMENT AND REVIEW

3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

SCRUTINY

3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
 - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or decisions which have been delegated to an officer;
 - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;

- iii. By scrutinising decisions the Executive are planning to make; and
 - iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

CRIME AND DISORDER

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
 - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
 - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
 - (d) Consider any crime and disorder matters referred by any Member of the Council.

HEALTH ISSUES

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
 - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
 - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
 - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
 - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
 - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including;
 - i) An explanation of the matter reviewed or scrutinised;
 - ii) A summary of the evidence considered;
 - iii) A list of the participants involved in the reviews; and
 - iv) An explanation of any recommendations made.
 - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.

- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;
- (a) Any substantial development of the health service in Peterborough; or
 - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the Health Service in its areas and may refer proposals to the Secretary of State in certain circumstances.

FLOOD RISK MANAGEMENT

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
 - (b) May invite those authorities responsible for flood risk management to comment on the matter;
 - (c) Request information from them to enable it to carry out its responsibilities; and
 - (d) Make reports or recommendations and request a response from flood risk management authorities.

4. MEMBERSHIP

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.
- 4.2 It is advised that Members undertake relevant training within the past three years in order to hold a seat on a Scrutiny Committee.

CO-OPTES

- 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.4 The Children and Education Scrutiny Committee shall include in its membership the following representatives. These representatives will have full voting and call-in rights on education matters only, and when other matters are dealt with they may stay in the meeting and speak:
- (a) 1 Church of England Diocese representative;
 - (b) 1 Roman Catholic Diocese representative; and
 - (c) 2 parent governor representatives.

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 9
1 OCTOBER 2020	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Children and Education Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 12 October 2020.
- 4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

- 5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

- 7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 N/A

9. IMPLICATIONS

Financial Implications

- 9.1 N/A

Legal Implications

- 9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None

11. APPENDICES

- 11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 11 SEPTEMBER 2020

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Seaton; Cllr Walsh; Cllr Allen and Cllr Farooq.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 12 OCTOBER 2020

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Sale of the freehold of the London Road Stadium and the Allia Business Centre – KEY/12OCT20/01</p> <p>Sale of the freehold of the London Road Stadium and the Allia Business Centre</p>	<p>Councillor David Seaton, Cabinet Member for Finance</p>	<p>January 2021</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Fletton and Stanground</p>	<p>Relevant internal and external stakeholders.</p>	<p>Pete Carpenter, Acting Corporate Director Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
COVID-19 Urgent and Surge Community Swabbing Service - delegation of function to Cambridgeshire County Council - KEY/12OCT20/02 - Decision to delegate a function	Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health	31 October 2020	Health Scrutiny Committee	All Wards	Consultation with Public Health	Dr Emily Smith, Consultant Public Health, CCC & PCC, 07788389673 emilyr.smith@cambridgeshire.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>1. Affordable Warmth Strategy 2019 – 2021 - KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2019 – 2021</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>September 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p>

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96	<p>2. Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 0792016012 2 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>3. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council - KEY/25JUNE18/02 Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>September 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Cris Green, Commissioner for Learning Disabilities & Autism, 0793261226 6419, cris.green@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>4. Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01 To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>September 2020</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Val Thomas, Consultant in Public Health Val.Thomas@cambridge-shire.gov.uk 01223 703264/ 07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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5.	<p>Vehicle removal for Parking contravention – KEY/15APR19/02</p> <p>To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p>	Councillor Walsh, Cabinet Member for Communities	September 2020	Growth, Environment and Resources Scrutiny Committee	All Wards	<p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p>	Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk	Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance
6.	<p>Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme - KEY/10JUN19/01</p> <p>Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme. The council has received funding (£550k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p>	Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments	September 2020	Growth, Environment and Resources Scrutiny Committee	East Ward	<p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk	Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.

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<p>7. Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme – KEY/10JUN19/02 The Council has previously received funding of £362.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 15 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £650k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £1,012,400. Approval is required for contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West Ward</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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8. 101	<p>Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02 To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempstead</p>	<p>Relevant internal and external stakeholders Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p>	<p>To be determined.</p>

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<p>9. Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01 – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p> <p>102</p>	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Peter Carpenter, Acting Corporate Director of Resources Email: peter.carpenter@peterborough.gov.uk Tel: 01733 452520</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>10. Introduction of Civil Enforcement of Bus Lane and Bus Gate contraventions pursuant to the Transport Act 2000 - KEY/09DEC19/02 To ask the Cabinet Member to authorise the council to exercise its powers as an approved local authority under The Bus Lane Contraventions (Approved Local Authorities)(England) Order 2005 to issue civil penalties for breaches of Traffic regulation orders in relation to Bus Lanes or Bus Gates in Peterborough. Set the level of penalty charge payable for such an offence at £60, reduced to £30 if paid within 14 days. Join the Bus Lane Adjudication Service Joint Committee so arrangements are in place for an individual to appeal against the issue of a penalty charge notice. Authorise the use of approved devices (cameras) to carry out enforcement at sites where it is deemed necessary and the required infrastructure has been put in place.</p>	<p>Councillor Irene Walsh, Cabinet Member for Communities</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders.</p> <p>Cabinet member for Strategic Planning and Commercial Strategy and Investments will be consulted, as will members from any ward where a bus lane or bus gate is to be enforced.</p>	<p>Adam Payton, Senior PES Officer - Parking Lead, Tel: 01733 452314, Email: adam.payton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>11. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01 Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peteborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>

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105	<p>12. The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02 Approval to dispose of former playing fields and Angus Court</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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106	<p>13. Contract Award for the Provision of Children and Family Centres in Peterborough and Cambridgeshire - KEY/20JAN19/01 -</p> <p>The contract for the delivery of children's centres is due to expire on 30 September 2020. Therefore a tender process is being undertaken for providers to deliver the services. This is a joint procurement for the Peterborough Children's Centres and Cambridgeshire Child and Family Centres in the South Fenland area. Approval will be sought to award a contract to the successful supplier following a compliant tender process.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>September 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards.</p>	<p>Relevant internal and external stakeholders.</p>	<p>Pam Setterfield Children's, Commissioner 07920 160394</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>14. Heltwate Expansion – KEY20JAN19/03</p> <p>Expansion of Heltwate Primary School</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>September 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>Bretton</p>	<p>Public Consultation to be held March 2020 prior to planning submission in April 2020</p>	<p>Vikki Spittalls, Education Capital Projects Officer, vikki.spittalls@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>15. Refurbishments to a Peterborough City Council owned building – KEY/17JAN20/01 The decision is to proceed with refurbishments to a PCC owned building; this building was previously Ofsted Registered as a Children’s Home providing Short Breaks/Respite to children and young people with disabilities and complex needs. The in-house provision was re-designated in November 2018. The premises will now be redeveloped to enable single occupancy residency for a child/young person.</p> <p>This item has been added to the Forward Plan so we are able to proceed with the plans, if/when funding is received from NHSE. The procurement, and the works, need to progress as expediently as possible to allow transition of the child/young person into a residence which has been specifically designed to meet need.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>September 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>Dogsthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>As a formal tender process has not commenced, a formal consultation with the nearby residents has not yet been undertaken.</p>	<p>Zoe Redfern-Nichols, Commissioner - Zoe.Redfern-Nichols@peterborough.gov.uk 07583 040523</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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108	<p>16. A605 Whittlesey Access Phase 2 - Stanground Access: Contract exemption for Cadent Gas works – KEY/17JAN20/02</p> <p>Following a CMDN to approve the budget for the A605 Whittlesey Access Phase 2 - Stanground Access highway scheme (DEC19/CMDN/63); a further CMDN is required to seek an exemption from the Council's contract rules to contract with Cadent Gas in order for them to undertake essential works associated with the highway scheme.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South</p>	<p>Relevant internal and external stakeholders.</p> <p>Appropriate level consultation will take place with all relevant stakeholders. This will take place alongside Skanska to ensure consultation details align with delivery programmes and final design details</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>A605 Whittlesey Access Phase 2 - Stanground Access - DEC19/CMDN/63 - https://democracy.peterborough.gov.uk/eDecisionDetails.aspx?ID=1680</p>

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17.	Amendment to Loan Facility - KEY/2MAR20/04 - A decision is required to amend the terms of an existing loan facility	Councillor David Seaton, Cabinet Member for Finance	September 2020	Growth, Environment and Resources Scrutiny Committee	All Ward	Detailed consultation was undertaken in the original decision to offer the loan facility.	Peter Carpenter, Acting Corporate Director of Resources. Email: peter.carpenter@peterborough.gov.uk Tel: 07920160122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

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18.	<p>Approval for Framework for Early Intervention and Prevention Services KEY/27APR20/02 - Approval for Pseudo Framework for the commissioning of Early Intervention and Prevention Services in Peterborough</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>December 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sarah Bye, Senior Commissioner for Early Intervention and Prevention. Email: sarah.bye@camb.ridgeshire.gov.uk Tel: 07468 718793</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
19.	<p>Re-implementation of the Millfield, New England, Eastfield and Embankment Public Space Protection Order – KEY/11MAY20/01 The current PSPO for Millfield, New England, Eastfield and Embankment expires in July 2020. Orders can be extended for a further 3 years provided that they are reviewed and extended prior to the order expiring. This decision request will consider the enforcement levels of the current order carried out in the last 3 years, current crime and anti-social behaviour levels for the order area and the outcomes of the consultation with the public and interested parties.</p>	<p>Councillor Irene Walsh, Cabinet Member for Communities</p>	<p>September 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Central, North, Park and East Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>A consultation will be carried out with the Police & Crime Commissioner, Chief Constable, Ward Councillors, Key Interested Parties directly. A 28 day public consultation will be made available to the public and all other interested parties online on the council's website, with hard copies available on request.</p>	<p>Laura Kelsey, Senior Problem Solving Officer, T: 01733 453563 laura.kelsey@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>20. Award of Community Alarm (Lifeline) Contract to commence 1/4/2021 – KEY/8JUN20/01 Award of Lifeline contract to successful bidder following formal procurement process.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>November 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards.</p>	<p>Relevant internal and external stakeholders.</p> <p>Public consultation through PCC medium term financial strategy 2020-21</p>	<p>Diana Mackay, Commissioner. diana.mackay@cambridgeshire.gov.uk, 07879 430819</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>21. Supply of Agency Staff to the Council – KEY/8JUN20/02 Framework Agency contracts for the supply of staff to the Council expire in September 2020. This process puts in place a replacement set of contract(s).</p>	<p>Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards.</p>	<p>Relevant internal and external stakeholders.</p> <p>Normal Contract, no further consultation required further than affected internal stakeholders</p>	<p>Pete Carpenter, Acting Corporate Director Resources, 01733 452520, peter.carpenter@peterborough.gov.uk</p>	<p>Analysis of options and recommended solution</p>
<p>22. Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03 - Acquisition of a freehold property for a community hub.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>23. Approval of the adoption of Child Yield Multipliers (0-16 age range) - KEY/06JUL20/02 - To approve the adoption of child yield multipliers for children in the 0-16 age range in order to better inform the planning of early years and education places in new communities and growing communities</p>	<p>Cabinet</p>	<p>16 November 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Clare Buckingham-Strategic Education Places Planning Manager (Cambridgeshire and Peterborough) 01223 699779 clare.buckingham@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>24. Mental Health and Autism (Adults) Accommodation Framework - KEY/20JUL20/03 The Award of a Framework for the provision of accommodation based support for Adults with Mental Health needs and/or Autism.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>September 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>No further consultation undertaken</p>	<p>Sarah Bye, Senior Commissioner, Tel:07468 718793, Email: sarah.bye@camb ridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>25. Review and Re-Implementation of Gating and Designated Public Place Orders (Public Space Protection Orders) – KEY/17AUG20/01 The Local Authority is required to review the Designated Public Place Orders (DPPOs) and Gating Orders across Peterborough and re-implement these (if required) by October 2020 - under the ASB, Crime & Policing Act these orders converted to Public Space Protection Orders in October 2017.</p>	<p>Councillor Irene Walsh, Cabinet Member for Communities</p>	<p>September 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Orton Longueville Ward, Orton Waterville Ward, Dogsthorpe Ward, Park Ward, North Ward, Paston & Walton Ward</p>	<p>Relevant internal and external stakeholders. For orders where there is evidence that these are still required the following will be consulted: Statutory consultees, ward councillors, key interested parties and the public.</p>	<p>Laura Kelsey, Senior Problem Solving Officer, Prevention & Enforcement Service 01733 453563 laura.kelsey@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>26. Approval for contract to be awarded to Skanska to deliver detailed design and full business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme - KEY/17AUG20/03 The Council has previously received funding of £352.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £500k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £852.4k. Approval is required for the contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Hargate & Hempsted Ward and Orton Longueville Ward</p>	<p>Consultation will be undertaken with members of the public and relevant to inform the detailed design.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>Currently the relevant documents for this decision are not available. The minutes of the CPCA Board meeting scheduled for 5 August 2020 will serve as confirmation of the additional grant funding award. The minutes and any supporting documents will be provided once they are made available.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
27.	<p>Tender for the services of the Dementia Resource Centre Peterborough - KEY/17AUG20/04 - The re-procurement of the Dementia Resource Centre and its services</p>	Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health	October 2020	Health Scrutiny Committee	All Wards	Consultations with internal and external stakeholders have taken place	Jaynee Ramsurun, Assistant Commissioner - Mental Health, Tel: 07881 500 801 Email: Jaynee.ramsurun@cambridgeshire.gov.uk	Service specification, Cambridge and Peterborough Dementia Strategy
28.	<p>Dedication of common land at Tenter Hill – KEY/31AUG20/01 To approve the dedication of land to village green status at Tenter Hill.</p>	Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation	September 2020	Growth, Environment and Resources Scrutiny Committee	Fletton and Stangr ound	<p>Relevant internal and external stakeholders.</p> <p>Consultation has taken place between the ward councillor, PCC Legal and the planning department.</p>	Tristram Hill. Strategic Asset Manager, 07849 079787, tristram.hill@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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29.	<p>Arrangements for transfer of land for the new Peterborough University – KEY/31AUG20/02</p> <p>This report requires a decision to be made on the final form of legal arrangements concerning the transfer of Council owned land at the Worrina Car Park for the new University, now that Anglia Ruskin has been chosen as the Academic Partner. It seeks approval for a 3 way venture between the Council, CPCA and ARU.</p>	Cabinet	21 September 2020	Children and Education Scrutiny Committee	Central	<p>Relevant internal and external stakeholders.</p> <p>There has been consultation with various partners over plans for the new University. There will be wider public consultation on the first phase buildings through the planning process.</p>	Dave Anderson Interim development Director, 01733 452468, Dave.Anderson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
30.	<p>Integrated Community Equipment Service – KEY/31AUG20/03</p> <p>Contract extension to 31/3/2022</p>	Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health	October 2020	Adults and Communities Scrutiny Committee	All wards.	<p>Relevant internal and external stakeholders</p> <p>No additional consultations have been conducted in respect of this decision</p>	Diana Mackay, Commissioner (Adults), 07879 430819, diana.mackay@cambridgeshire.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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31.	<p>Purchase of new Fleet and Plant for Environment Base Services – KEY/31AUG20/04 Approval for Capital funding to be released from the capital programme to fund the purchase of new fleet and plant for delivering Environment Base Services delivered by Peterborough Limited.</p>	<p>Councillor Marco Cereste , Cabinet Member for Waste, Street Scene and the Environment</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Kitran Eastman, Managing Director, Peterborough Ltd kitran.eastman@peterboroughlimited.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
32. 117	<p>8 month extension to the Interim, Respite and Reablement beds in Peterborough – KEY/14SEP20/01 The Interim, Respite and Reablement beds in Peterborough are due to expire on 31/03/2021. An extension to 27/11/2021 is requested in order to allow an assessment and redevelopment of a new step up/step down service to reduce hospital admission and facilitate hospital discharge.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Public Health</p>	<p>September 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>None - not needed at this stage</p>	<p>Alison Bourne, Commissioner, Tel: 01223 703584 Email: alison.bourne@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
<p>33. Pupil Forecasts – Adoption of Multipliers for Forecasting Education Provision Arising from New Developments – KEY/28SEP20/01 To approve the adoption of child yield multipliers which are one of the forecasting tools used in the planning of education provision in new and expanding communities and inform.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>November 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>None specifically. This is a forecasting tool but part of the work to develop it involves surveying recent new communities e.g. The Hamptons, Paston and Cardea</p>	<p>Clare Buckingham, Strategic Education Place Planning Manager for Cambridgeshire and Peterborough, 01223 699779 clare.buckingham@cambridgeshire.gov.uk</p>	<p>Methodology Paper from Business Intelligence Service will be an Appendix to the Report</p>
<p>34. Disposal of Whitworth Mill – KEY/28SEP20/02 The decision concerns a proposal to sell Whitworth Mill to an under bidder following the withdrawal of the previous bidder.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>October 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Fletton and Stangr ound</p>	<p>Relevant internal and external stakeholders. The proposal to dispose of the property was subject to an open market bidding process from November 2019 to January 2020</p>	<p>Dave Anderson Interim Development Director Tel: 07810 839657 Email: Dave.Anderson@peterborough.gov.uk</p>	<p>Property Agents report</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
119	<p>35. Proposed transfer of the management for the Energy Hub from the CPCA to PCC – KEY/28SEP20/03</p> <p>The Energy Hub is one of five hubs created and funded by Central Government, which aims to advance new energy schemes, energy saving programmes, carbon reduction and promote renewables. One of the partners of the Hub is required to act as the coordinating and employing organisation. Until now this has been the CPCA, but subject to agreeing suitable terms it is intended that this role will pass to PCC.</p>	<p>Councillor Marco Cereste , Cabinet Member for Waste, Street Scene and the Environment</p>	<p>October 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Elliot Smith, Commercial Manager - Smart Energy, Infrastructure and Regeneration, elliott.smith@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>36. Agency Worker extensions – KEY/28SEP20/04</p> <p>Authority to extend the current corporate frameworks with agency worker providers for social care, and extend with Reed via the MSTAR framework for the provision of non-social care agency workers.</p>	<p>Councillor David Seaton, Cabinet Member for Finance</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Legal and Procurement</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
None.							

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None							

PREVIOUSLY ADVERTISED DECISIONS

<i>DECISION REQUIRED</i>		<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
1.	<p>Disposal of former Barnack Primary School caretaker house - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>September 2020</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>NVA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Stuart Macdonald, Property Manager. Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk Bill Tilah (Bill.Tilah@nps.co.uk)</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
2.	<p>Approval of the leasehold disposal of a brownfield site to a care provider – A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Tristram Hill - Strategic Asset Manager, 07849 079787, tristram.hill@nps.co.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
3.	<p>Approval of Funding for the BID project - To approve the provision of funding for the BID project</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>No formal consultation has been done, a programme of business consultation is planned to take place</p>	<p>Jay Wheeler, Economic Development Manger and Dave Anderson Interim Development Director Tel: 01733 452468 Email: dave.anderson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
4.	<p>Modern Slavery Statement To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>September 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Rob Hill, Assistant Director: Public Protection, rob.hill@peterborough.gov.uk</p> <p>Amy Brown, Senior Lawyer and Deputy Monitoring Officer, Amy.brown@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
5.	<p>Peterborough Limited Articles of Association – To alter Peterborough Limited's Articles of Association, and to delegate the power under the Articles.</p>	<p>Cabinet</p>	<p>September 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>James Collingridge, Head of Environmental Partnerships, 01733864376, james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
6.	Leisure Facility Options Appraisal - Cabinet Member approval to proceed with the development of a business case to test the viability of a new leisure facility in the city	Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation	September 2020	Adults and Communities Scrutiny Committee	N/A	None at this stage	Dave Anderson Interim Development Director Tel: 07810 839657 Email: Dave.Anderson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Adoption of Housing Related Support Commissioning Strategy - A Housing Related Support Strategy is being developed for Peterborough and Cambridgeshire. This will set out the commissioning intentions for Housing Related Support Services and identify the commissioning priorities for 2021/22. Once adopted an Action plan will also be developed to monitor implementation.	Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation	October 2020	Adults and Communities Scrutiny Committee	N/A	N/A	Lisa Sparks, Commissioner - Housing Related Support, Tel: 07900163590, Email: lisa.sparks@cambridgeshire.gov.uk	Housing Related Support Strategy, Cambridgeshire and Peterborough

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

DECISION TAKEN	DECISION MAKER	DATE DECISION TAKEN	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Transfer of Services from Vivacity to Peterborough Limited and City College Peterborough - AUG20/CMDN/22</p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> 1. The transfer of services provided by Vivacity to Peterborough Limited and City College Peterborough; 2. The proposed client arrangements and the associated processes to re-open services; 3. The draft timetable and review process to transfer these services to their final delivery provider; 4. The financial remuneration package for Peterborough Limited and City College Peterborough to deliver services in this interim period. 	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>24 August 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been consultation as this is a significant transfer including Staff of Vivacity, Council Cabinet, The Board of Peterborough Limited, The Governors of City College Peterborough, Unions.</p>	<p>Pete Carpenter, Acting Corporate Director Resources, Email: peter.carpenter@peterborough.gov.uk, 0792016 0122</p>	<p>N/A</p>

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

BUSINESS IMPROVEMENT AND DEVELOPMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

CUSTOMER AND DIGITAL SERVICES Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

IT, Customer Services – contact centres, walk-in customer service sites, reception services and web & digital services;

Communications;

Emergency Planning, Business Continuity and Health and Safety.

PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

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